



Graduate Student Manual

Naresuan University

(According to the standards for graduate student courses in 2023)

The Graduate School Naresuan University

www.graduate.nu.ac.th

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Naresuan University

Information

Naresuan University Information



Background

The background regarding the history of Naresuan University is a condition that has continued through several stages, starting with it becoming the College of Education in Phitsanulok on January 25, 1967, in accordance with the College of Education Act, after the establishment of Prasarnmit College of Education. It was first established on September 16, 1954 for 13 years, being the fourth academic college next to Prasarnmit, Pathumwan, and Bangsaen respectively.

The College of Education in Phitsanulok began accepting the first student to study in the third year of 1967. Due to the location not being ready, 60 students were assigned to study at the College of Education of Bangsaen and the College of Education of Pathumwan. In 1968, it began to open for teaching by accepting students who entered the third year of study and continued teaching in Phitsanulok. Afterward, the College of Education was raised to the status of a university by the Srinakharinwirot University Act on June 28, 1974, in the name of Srinakharinwirot University. This is a royal name bestowed by His Majesty King Bhumibol Adulyadej, granted according to an urgent letter from the Bureau of the Royal Household, No. 0002/1601, dated March 6, 1974, and giving the meaning as follows: "Srinakharinworot" (the university that is prosperous and dignified for the city). The College of Education in Phitsanulok, which was one of the eight academic colleges at that time, was therefore raised to university status. It was one of the eight campuses of Srinakharinworit University, which had Prasarnmit Campus as the administrative center of the

university. At that time, the university had one plot of land in its possession, which was title deed land number 6498, area 102-3-37 rai. It has been registered as royal property.

In 1979, the university asked for permission from the Ministry of Interior to use public land in the area of Thung Nong Or, Pak Khong Chik, with an area according to royal documents of 1280-2-85 rai. Later, a royal decree was issued to define the land readjustment area under the supervision of the Minister of Agriculture and Cooperatives. Naresuan University requested to use the land for educational purposes. It was approved and registered as crown property on June 27, 1984, by conducting a land survey. There are two new plots; plot 1 has an area 1283-3-06 rai, royal property registration No. 903. Plot 2 has an area of 102-3-37 rai, royal property registration No. 904. The government has appointed a committee to consider the appropriateness of establishing a university in the province and has resolved to accept the principle of raising the status of Srinakharinwirot University, Phitsanulok, to the status of an independent university. On August 9, 1984, the cabinet resolved to approve the implementation of the act. The university was established between 1984-1988. The university prepared for the new university by creating a master plan budget for the construction and development of building, facilities, and personnel. The government at that time had General Chatchai Choonhavan as Prime Minister, and it was resolved to upgrade the status of the Phitsanulok campus of Srinakharinwirot University to become an independent university. The Naresuan University Act of 1990 was enacted, as announced in the special edition of the Royal Gazette, volume 107, section 131, dated July 29, 1990, which was the 400th anniversary of King Naresuan the Great. The king has made great contributions to the country of Thailand. He was also a king who was born and grew up in Phitsanulok.

Therefore, the university designated July 29, 1990, as the university's birthday. His Majesty King Bhumibol Adulyadej graciously bestowed the name of this new university, "Naresuan University," on October 9, 1989, counting the time from being the College of Education for 7 years to being raised to the status of a campus of Srinakharinwirot University for 16 years. The total time from the beginning to the establishment of the Naresuan University was 23 years.

Emblem, Flowers, and the Color of the University

Emblem



The statue of King Naresuan the Great in a sitting position. The right hand is Suwannabingkhan, Thaksonothok, and declares independence. Under the altar, there is a name Naresuan University written inside the pennant label.



An image of an elephant on an ancient round shield. Under an image of a war elephant, there are the letters of Naresuan University's name within the pennant label.

Flowers



Thai bungor

The Color of the University



Gray-saffron

Gray refers to the color of the brain, which means thinking or intelligence.

Saffron refers to the color of morality and courage.

Vision, Mission, and Goals of Naresuan University

Vision

University for Entrepreneurial Society

Mission

1. Graduate Production

Produce students who have the potential to become world citizens and are able to adapt to change in technology and the world. They can work in any location in the world. There is experience in various cultures, and a correct understanding of democracy also requires good judgment in correctly analyzing information from various sources.

2. Research

Create leading-edge research that is diverse according to the potential of researchers and beneficial to the region and the country. Emphasis on University Enterprise Collaboration (UEC) and International Linkage to answer the concrete needs of the country and society.

3. Academic Services

Providing academic services is a mechanism of Social Engagement and a way to develop teaching so that students gain experience from working on real projects in the form of Work Integrated Learning.

4. Preservation of Arts and Culture

The preservation of arts and culture is a mechanism for integrating science between Social Science, Science Technology, and Health Science to create knowledge based on local wisdom and expand it for more economic values.

5. Organization Management

Adjusting the organization management through Digital Transformation to have flexibility, reduce redundancy, create successors, and develop the potential of support personnel to support digital and international.

Goals

Heading towards a Frontier Research university, emphasizing cooperation with various organizations in the government, private, and international sectors that will result in social progress and strengthen stability in the area of the economy.

Graduate School Information

Graduate School Information



Background

Graduate School Naresuan University was founded in 1977, while it was still a graduate School, Srinakharinwirot University, Phitsanulok. Later, in 1989, His Majesty King Bhumibol Adulyadej graciously granted the name given to the university “Naresuan University” and enacted the Naresuan University Act, announced in the Royal Gazette on July 29, 1990. At present, Graduate School has been a department under the university and equivalent to the faculty level.

Vision and Mission

Vision

Propelling research and innovation to international standards with the power of graduate students.

Mission

1. Supervise and monitor the quality of the curriculum and graduate students' education management to meet standard criteria.
2. Support the creation of graduate research of international quality and the creation of innovations that can be applied to solve problems for sustainability in the country.
3. Coordinate with relevant agencies to create a network of cooperation, both national and international.

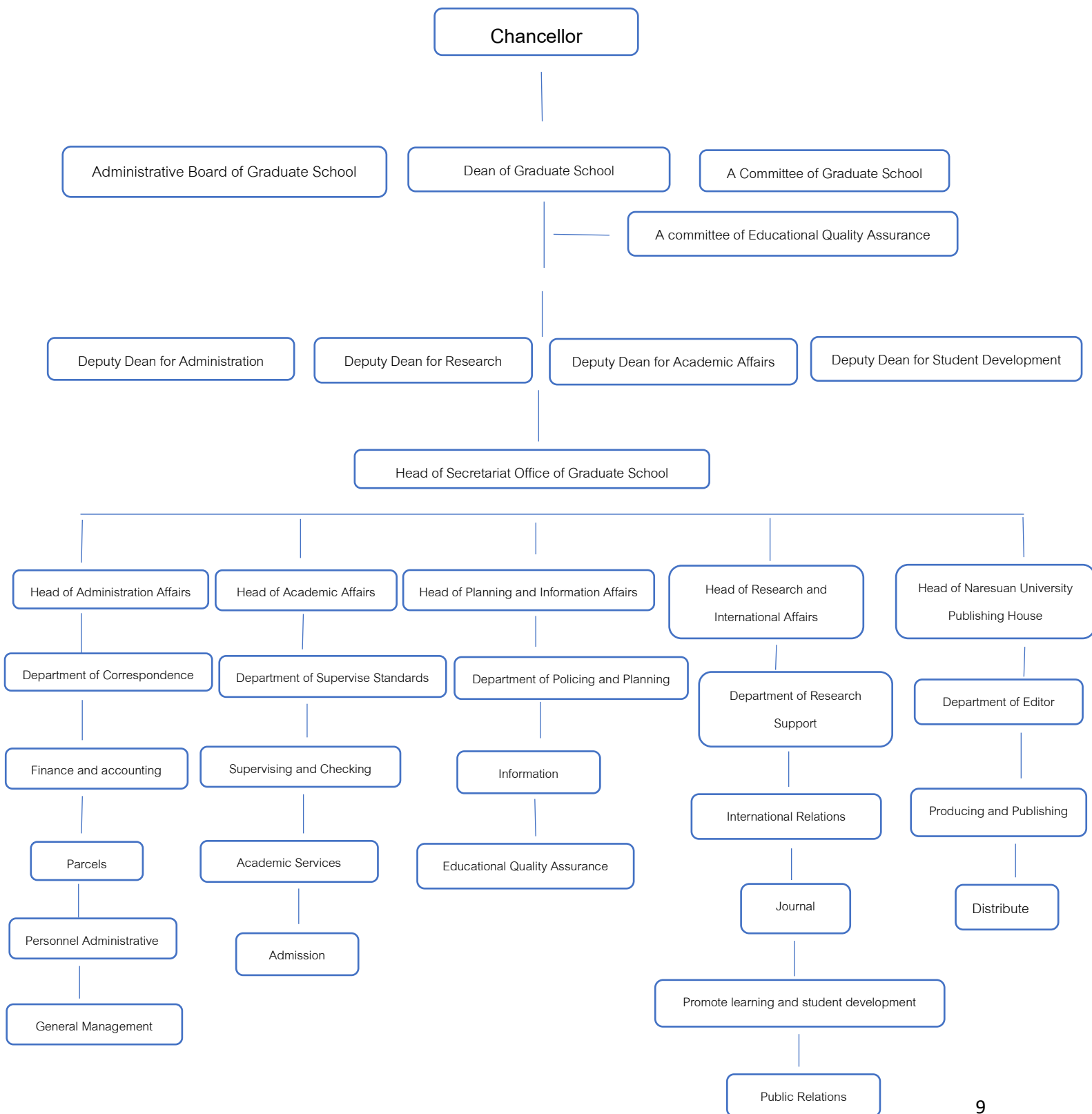
4. Develop providing services and managing graduate students by applying information technology to be accurate, quick, and efficient.

Roles of Graduate School

Regulator	“Supervise” compliance with rules, regulations, and principles among the graduate students.
Facilitator	“Produce” organizes activities to promote and develop graduate students.
Communicator	“Convey” information, communication, and public relations. Creating the correct and quick understanding of the graduate students.
Initiator	“Initiating” innovation to develop graduate students.

Administration Structure of Graduate School

Administrative Board



Administrator of Graduate School



Assoc. Prof. Dr. Krongkarn Chootip

Dean of Graduate School

Tel. 0 5596 8813

Email: krongkarnc@gmail.com



Assoc. Prof. Dr. Phongphan Kijsanayothin

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Deputy Dean for Student Development

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E-mail: usaa@nu.ac.th

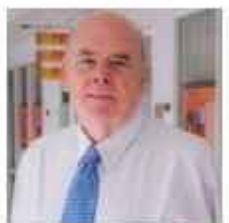


Miss Patchree Toumjaidee

Head of Secretariat Office of Graduate School

Tel. 0 5596 8819

E-mail: patchreet@gmail.com



Roy I. Morien

Specialist



Reggie Dalman Hinoguin

Specialist

Head of Graduate School



Mrs. Sutthapha Nanthaphrueksa Acting Head of Administration Affairs

Tel. 0 5596 8823

E-mail: ying8869271@gmail.com

Duties: Supervise, assign, and follow up on the operations of administrative / accounting.



Miss Ornusa Bumrungthai Head of Planning and Information Affairs

Tel. 0 5596 8837

E-mail: ornusab55@gmail.com

Duties: Supervise, assign, and monitor the operations of planning and information.



Mrs. Siriporn Junbunjon Acting Head of Research and International Affairs

Tel. 0 5596 8858

E-mail: siripornj@nu.ac.th

Duties: Supervise, assign, and monitor the operations of research and international affairs.



Miss Nawiphan Tantipalapol Acting Head of Naresuan University Publishing House

Tel. 0 5596 8834

E-mail: tantipalapolnawiphan@gmail.com

Duties: Supervise, assign, and monitor the operations of publishing house.



Mrs. Atjima Muanprasitporn Acting Head of Academic Affairs

Tel. 0 5596 8830

E-mail: audchimas@gmail.com

Duties: Supervise, assign, and monitor the operations of academic affairs.

The Part to Education Success

Master's degree, Plan 1, Academic Type.1

First Year

Second Year

First
Semester

Final
Semester

First
Semester

Final
Semester

START

GOAL

Thesis1

Review relevant documents and research. Define the problem / thesis topic

*Research ethics training

*Appoint an advisor committee

*English exam / study EPE

Thesis2

Prepare a synthesis of related documents and research.

Thesis3

Develop a tool for creating a thesis outline to present to the committee.

* Thesis proposal examination

* Request research ethics (if any)

* Prepare research articles for publication

* Prepare project proposals for funding

Thesis 4

Prepare a complete thesis and research article for publication.

* Thesis examination

* Publish thesis work



- Literature review
- Research topic
- Thesis advisors
- Pass the English proficiency test

- Outline to prepare for the thesis topic examination

- Pass proposal exam/research topic approved
- Thesis proposal for requesting research funding

- Publish thesis work
- Take the thesis examination and submit the complete thesis

- Thesis
- Published research articles
- Pass the English proficiency test

**Remark

** Must be completed during the semester

* This should be completed in the semester

Master's degree, Plan 1, Gs.2

First Year

Second Year

First Semester

Final Semester

First semester

Final Semester

START

GOAL

Register for courses according to the study plan.

* Research ethics training

* English exam / study EPE

Thesis1

Define the problem / thesis topic. Prepare a synthesis of related documents and research.

* Appoint an advisory committee

Thesis2

Develop a tool for preparing a thesis proposal to offer to the committee.

* Thesis proposal examination

* * Request research ethics (if any)

* Prepare research articles for publication

* Prepare project proposals for funding

Thesis3

Prepare a complete thesis and research article for publication.

* Thesis examination

* Publish thesis work



- Pass the English proficiency test

- Outline to prepare for the thesis topic examination
- Thesis advisors

- Pass proposal exam/research topic approved
- Thesis proposal for requesting research funding

- Publish thesis work
- Take the thesis examination and submit the complete thesis

- Thesis
- Published research articles
- GPA3.00
- Pass the English proficiency test

****Remark**

**** Must be completed during the semester**

* This **should** be completed in the semester

Master's degree, Plan B

First Year

Second Year

First
Semester

Final
Semester

Summer
Semester

First
Semester

Final
Semester

Summer
Semester

START

GOAL

Register for
courses
according to the
study plan.

Register for
courses
according to the
study plan.

Register for
courses
according to
the study plan.

Independent
Study1

Define the problem
/ thesis topic.
Prepare a synthesis
of related
documents and
research

Independent Study2

Conduct research,
collect, and analyze
data.

Independent Study3

Conduct complete
independent study.

* Research ethics
training

* English exam /
study EPE

* Thesis proposal
examination

* Request research
ethics (if any)

* Prepare research
articles for
publication

* End of independent
study examination

* Publish work/publish
independent study
work

- Pass the English proficiency test

- IS Advisor
- Outline for preparing for the IS exam
- Pass the comprehensive exam

- Pass proposal exam/research topic approved

- Published IS work
- Take the IS exam and submit the complete IS booklet

- Pass the comprehensive examination
- Independent Study
- Published research articles
- GPA3.00
- Pass the English proficiency test

****Remark**

**** Must be completed during the semester**

* This **should** be completed in the semester



Doctoral degree, Plan1.1

First Year

First
Semester

Final
Semester

Second Year

First
Semester

Final
Semester

Third Year

First
Semester

Final
Semester

START

GOAL



Thesis 1

Review related documents and research / determine problem / thesis topic.

- * Research ethics training
- * Appoint an advisory committee
- * English exam / study EPE
- * QE exam

Thesis2

Prepare a synthesis of related documents and research.

Thesis3

Develop a tool for preparing a thesis proposal to offer to the committee.

- * Thesis proposal examination
- * Request research ethics (if any)
- * Prepare research articles for publication

Thesis4

Collect data

Thesis5

Analyze data, prepare a draft thesis.

- * Prepare project proposals for funding

Thesis6

Prepare a complete thesis and research article for publication.

- * Thesis examination
- * Publish thesis work

- Thesis proposal for requesting research funding

- Literature review
- Research topic
- Thesis advisors
- Pass the English proficiency test
- Pass the QE exam

- Outline to prepare for the thesis topic

- Pass proposal exam/research topic approved

- Publish thesis work
- Take the thesis examination and submit the complete thesis

- Pass the QE examination
- Thesis
- Published research articles
- Pass the English proficiency test

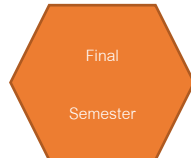
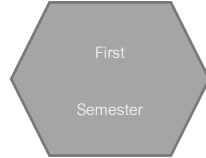
****Remark**

**** Must be completed during the semester**

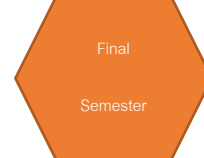
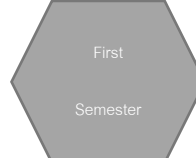
* This should be completed in the semester

Doctoral degree, Plan1.2

First Year



Second Year



Thesis1

Review related documents and research / determine problem / thesis topic.

* Research ethics training

* Appoint an advisory committee

* English exam / study EPE

* QE exam

Thesis2

Develop documents to express concepts about the thesis.

Thesis3

Prepare a synthesis of related documents and research.

Thesis4

Develop a tool for preparing a thesis proposal to offer to the committee.

* Thesis proposal examination

* Request research ethics (if any)

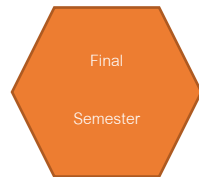
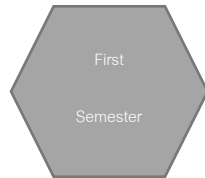
* Prepare research articles for publication

- Literature review
- Research topic
- Thesis advisors
- Pass the English proficiency test
- Pass the QE exam

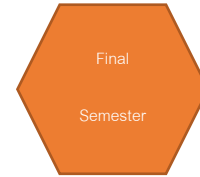
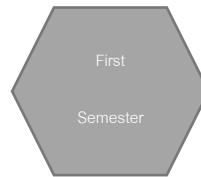
- Pass proposal exam/research topic approved

Doctoral degree, Plan1.2 (Next)

Third Year



Fourth Year



START

GOAL



Thesis5
Collect data

Thesis6
Collect data
Analyze data

* Prepare project proposals for funding

Thesis7
Analyze data, prepare a draft thesis.

Thesis8
Prepare a complete thesis and research article for publication.

* Thesis examination
* Publish thesis work

- Thesis proposal for requesting research funding

- Publish thesis work
- Take the thesis examination and submit the complete thesis

- Pass the QE examination
- Thesis
- Published research articles
- Pass the English proficiency test

**Remark

** **Must** be completed during the semester

* This **should** be completed in the semester

Doctoral degree, Plan 2.1

First Year

Second Year

Third Year

First
Semester

Final
Semester

First
Semester

Final
Semester

First
Semester

Final
Semester

START

GOAL



Register for courses
according to the
study plan.

- * Research ethics training
- * Appoint an advisory committee
- * English exam / study EPE
- * QE exam

Thesis1

Review related documents and research / determine problem / thesis topic.

- * Appoint an advisory committee

Thesis2
Prepare a synthesis of related documents and research.

Thesis3

Develop a tool for preparing a thesis proposal to offer to the committee.

- * Thesis proposal examination
- * Request research ethics (if any)
- * Prepare research articles for publication

Thesis4
Analyze data, prepare a draft thesis.

- * Prepare project proposals for funding

Thesis5

Prepare a complete thesis and research article for publication.

- * Thesis examination

- Literature review
- Research topic
- Thesis advisors

- Outline to prepare for the thesis topic

- Pass proposal exam/research topic

- Thesis proposal for requesting research funding

- Publish thesis work
- Take the thesis examination and submit the complete thesis

- Pass the QE examination
- Thesis
- Published research articles
- GPA3.00
- Pass the English proficiency test

**Remark

** Must be completed during the semester

* This should be completed in the semester

Doctoral degree, Plan 2.2

First Year

Second Year

First

Semester

Final

Semester

First

Semester

Final

Semester

START

GOAL

Register for courses
according to the study
plan.

* Research ethics
training

* English exam / study
EPE

* QE exam

Register for courses
according to the study
plan.

Thesis1

Review related documents
and research / determine
problem / thesis topic.

* Appoint an advisory
committee

Thesis2

Develop documents to
express concepts about
the thesis.

- Literature review
- Research topic
- Thesis advisors
- Pass the English proficiency test
- Pass the QE exam

Doctoral degree, Plan 2.2 (Next)

Third Year

Fourth Year

START

GOAL

Thesis3

Develop a tool for preparing a thesis proposal to offer to the committee.

- * Thesis proposal examination
- * Request research ethics (if any)
- * Prepare research articles for publication

Thesis4

Collect data
Analyze data

- * Prepare project proposals for funding

Thesis5

Analyze data,
prepare a draft thesis.

Thesis6

Prepare a complete thesis and research article for publication.

- * Thesis examination
- * Publish thesis work

- Thesis proposal for requesting research funding

- Publish thesis work
- Take the thesis examination and submit the complete thesis

- Pass proposal exam/research topic approved

- Pass the QE examination
- Thesis
- Published research articles
- GPA3.00
- Pass the English proficiency test

****Remark**

**** Must** be completed during the semester

* This **should** be completed in the semester



Registration

Student registration according to the university's academic calendar can be registered through the online(e-Registrar) at www.reg.nu.ac.th by using the password received on the day of reporting. There are 4 types of enrollments:

1. Registration for Courses

Normal course registration, enrolling in classes within the period specified in the university's academic calendar.

2. Registration for Maintaining Student Status

Registration for maintaining student status for any regular semester, if students do not register to study for any reason, they must take a leave of absence from studies for that semester and pay a fee to maintain student status within 15 days from the start of the semester.

3. Late Registration

Case 1: Registration can be completed within the first 2 weeks from the opening day of the semester for the regular semester and within the first week from the opening day of the summer semester; however, late registration fees must be paid.

Case 2: In any semester, if students do not register for classes at the specified time or have registered to study but have not paid the registration fee at the specified time by the university, they will be considered "expired from student status" according to regulations. Students must make a request to reinstate student status and request registration after the student status has been determined or maintained, with the following steps:

1. Use the request for restoration of student status (NU7) and fill in the information completely. Take the request through the dean of the department for consideration and approval.
2. Submit a request at the student registration office.

3. Students wait to receive the results and statement of payment of registration fees.
4. Students take the registration fee payment statement to pay the fee at the Division of Finance.

Remark

- Fees for reinstatement of student status and late registration are as announced by the university.
- The fine will be calculated from the day the students come to pay. If students do not pay in time as specified in the request, the fine will continue to increase. Therefore, for the benefit of the students, the payment should be made within the specified time period.

4. Registration Adding-Withdrawing the Courses or Group Changing

Case 1: Students can add-withdraw or change study groups within the first 2 weeks of the regular semester from the start of classes, or within the first week of the summer semester. Additional registrations at the designated time will not incur the fine. As for withdrawing courses, students will incur a fee for 10 baths each time, which will appear on the bill.

Case2: In the case of requesting to register to add a course after the deadline, use the request to add a course after the deadline (NU8), and the steps are the same as requesting to register after the deadline. The difference is only in the payment of fees, which does not require payment of maintenance fees, but the fine must be paid weekly as well.

Remark

Withdrawal from a course within the first 2 weeks will not show the letter W. However, if a course is withdrawn after 2 weeks, students will receive the letter W appearing in the academic record (Transcript). Students must download the course withdrawal form (NU11)

at the website [www. reg.nu.ac.th](http://www.reg.nu.ac.th). However, the period for withdrawal from courses each semester does not exceed 75 percent of the class time.

5. Registration Payment

After completing registration, students bring the payment notification / receipt to pay the registration fees at the time specified by the university and keep the payment document as evidence. If students do not pay within the specified time period, it will be considered that students have terminated student status according to the regulations and will cancel the registration results of all the students.

1. Payment is made during the specified period. Print the payment notification receipt for payment of the entire amount at the bank or counter service at every branch nationwide as specified in the payment notification / receipt.
2. Not paying within the specified period or fail to register for classes as scheduled, students must contact the Student Registration Office by submitting a request to restore student status (NU7). Then wait for the results and receive a payment statement from the Student Registration Office to pay at the Division of Finance according to the date stamped on the Student Registration Office only.

Remark: Approximately 1 week after the payment deadline at the bank ends, students can contact the Division of Finance to receive a payment receipt.

Registration Warning

1. Requesting to register for classes, students must have not any debt with the university. If students have debt, access to the online registration will be locked.
2. Students must register / add-withdraw courses within the period specified strictly according to the academic calendar of the university for their own benefit and rights.

3. Registration is complete when the various fees are paid according to the announcement within the date and time specified by the university, and the payment documents are kept as evidence.

4. Any courses that receive an I or P do not re-register.

5. If not complete the registration and do not pay the fee at the specified time, their student status will be terminated according to the regulations. Students who have terminated student status can submit a request for reinstatement at the Student Registration and Processing Office.

6. In the case of registering for more courses than specified by the regulations, students must submit a request for approval to the university.

7. In any program that has compulsory courses, students must study the prerequisite courses and have a grade of at least D in order to be able to register for continuing courses. If students register to study in violation of the conditions (not taking prerequisite courses), the registration will be considered invalid, and courses registered in violation of the conditions will receive W.

8. In the event are unable to register for a course due to full seats or overlapping days, students should contact the courses instructor or the academic department of the faculty.

9. If the course withdrawal deadline has passed and W has been received, students can withdraw from all courses by submitting a request for a leave of absence for the period specified in the academic calendar. However, if students intend to cancel certain courses, cannot do so.

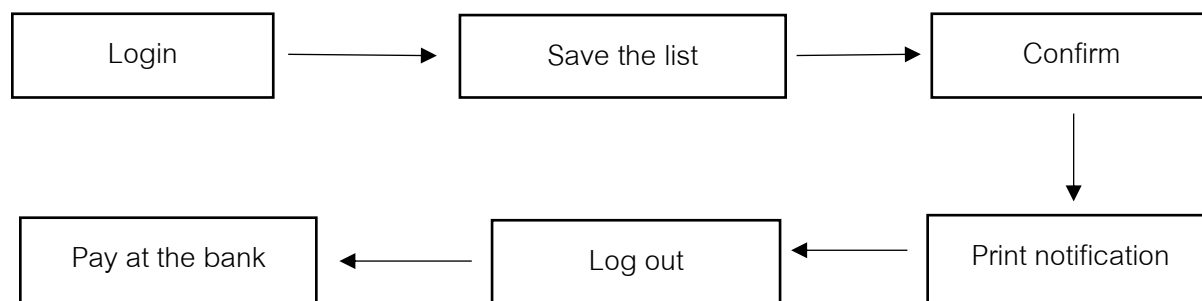
Table showing types of Registration

Types	Explanation
GT	Request to register for a credit equivalency study.
GD	Request studying to get a grade used to calculate GPA scores (count credits and calculate GPA).
SU	Request to register for an S or U grade without receiving grade scores (count credits and calculate GPA).
AU	Request to study without counting credits (Audit) (credits are not counted and GPA is not calculated).

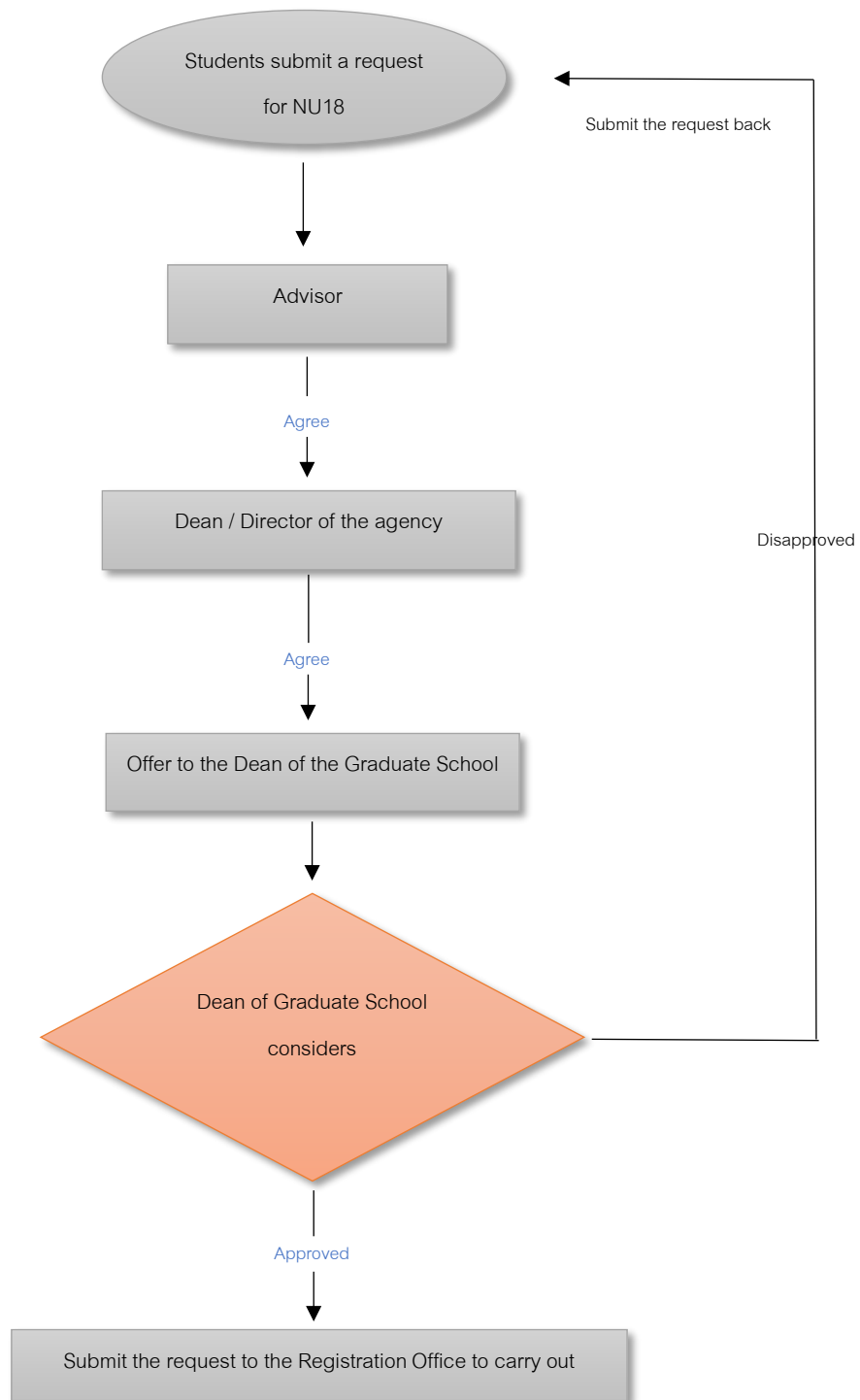
Table shows the number of credits that students can registration

Academic Semester	1 Academic Semester Format	2 Academic Semester Format	3 Academic Semester Format
First semester/ Final semester		No more than 15 credits	No more than 9 credits
Summer Semester / Third Semester	No more than 15 credits	No more than 6 credits	No more than 9 credits

Steps for registering via the internet



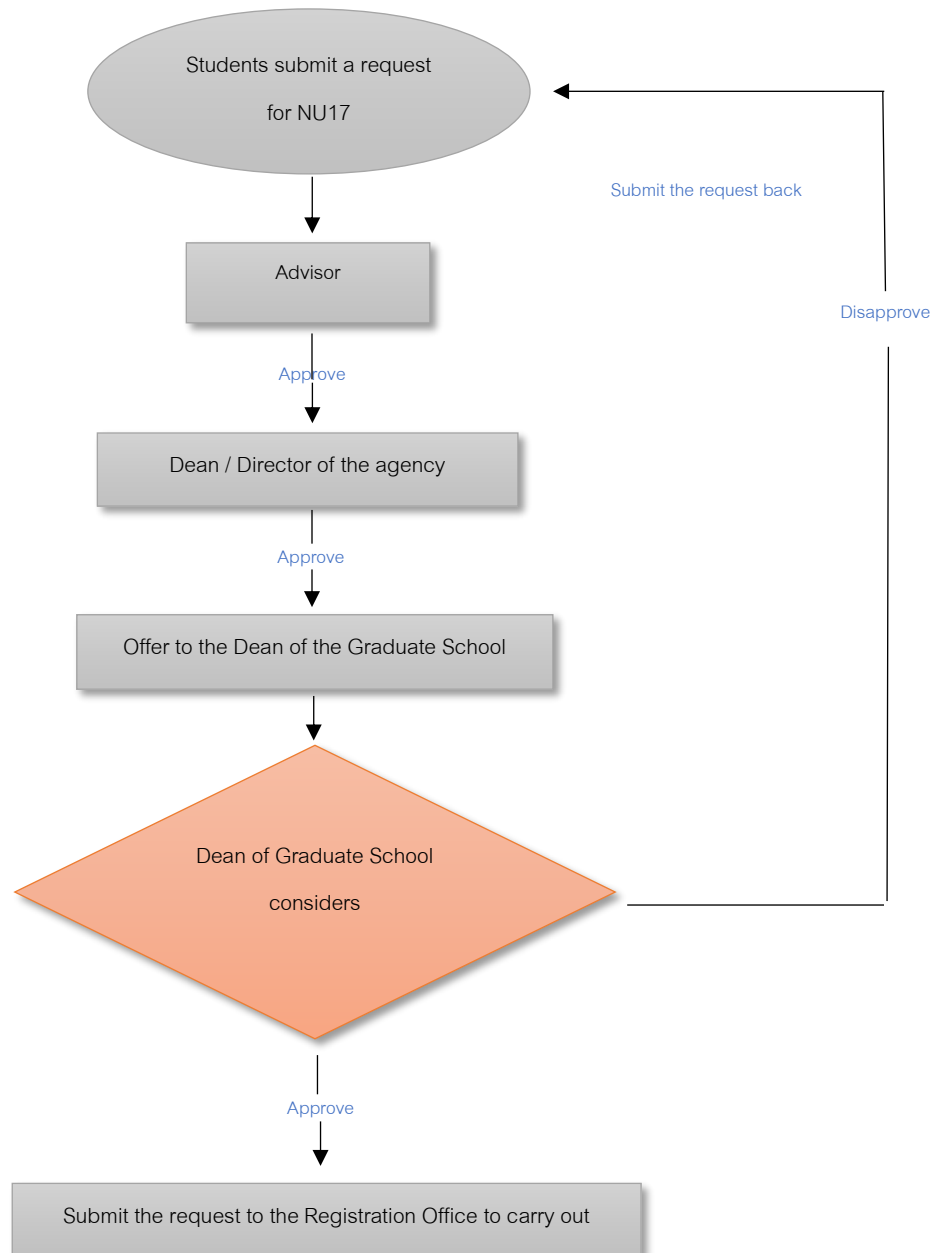
Steps for registering exceed the specified criteria



If students need to register to study beyond the criteria set by the university, follow the steps as follow:

1. Fill out the general request (NU18) by filling in the details in the request form completely.
2. Take the request through approval from the advisor and approval by the dean / director of the agency.
3. Submit the request at the Graduate School to offer the dean of Graduate School consideration.
4. Submit the request to the Registration Office of the Division of Academic Affairs to continue carrying it out.
5. Students can follow the results of the request at <http://www.reg.nu.ac.th>

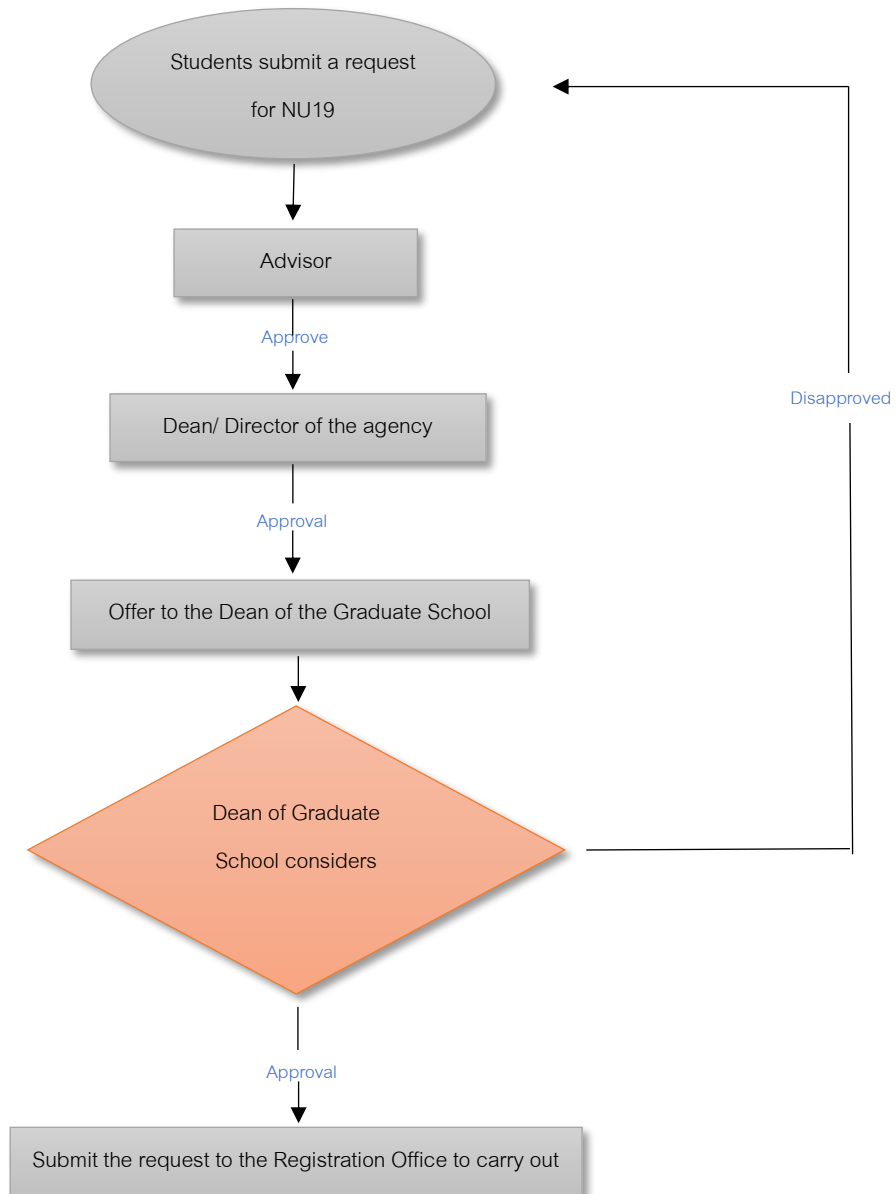
Steps for academic leave



In any semester, students do not register as required by the university in any case, students must submit a request for academic leave in that semester by following the steps below:

1. Fill out the academic leave request (NU17) by filling in the details in the request form completely.
2. Take the request through approval from the advisor and approval by the dean / director of the agency.
3. Submit the request at the Graduate School to offer the dean of Graduate School consideration.
4. Submit the request to the Registration Office of the Division of Academic Affairs to continue carrying it out.
5. Students can follow the results of the request at <http://www.reg.nu.ac.th>.

Steps for resignation



In the event that students need to resign from being students, follow the steps below:

1. Fill out the resignation request (NU19) by filling in the details in the request form completely.
2. Take the request through approval from the advisor and approval by the dean / director of the agency.
3. Submit the request at the Graduate School to offer the dean of Graduate school consideration.
4. Submit the request to the Registration Office of the Division of Academic Affairs to continue carrying it out.
5. Students can follow the results of the request at <http://www.reg.nu.ac.th>.

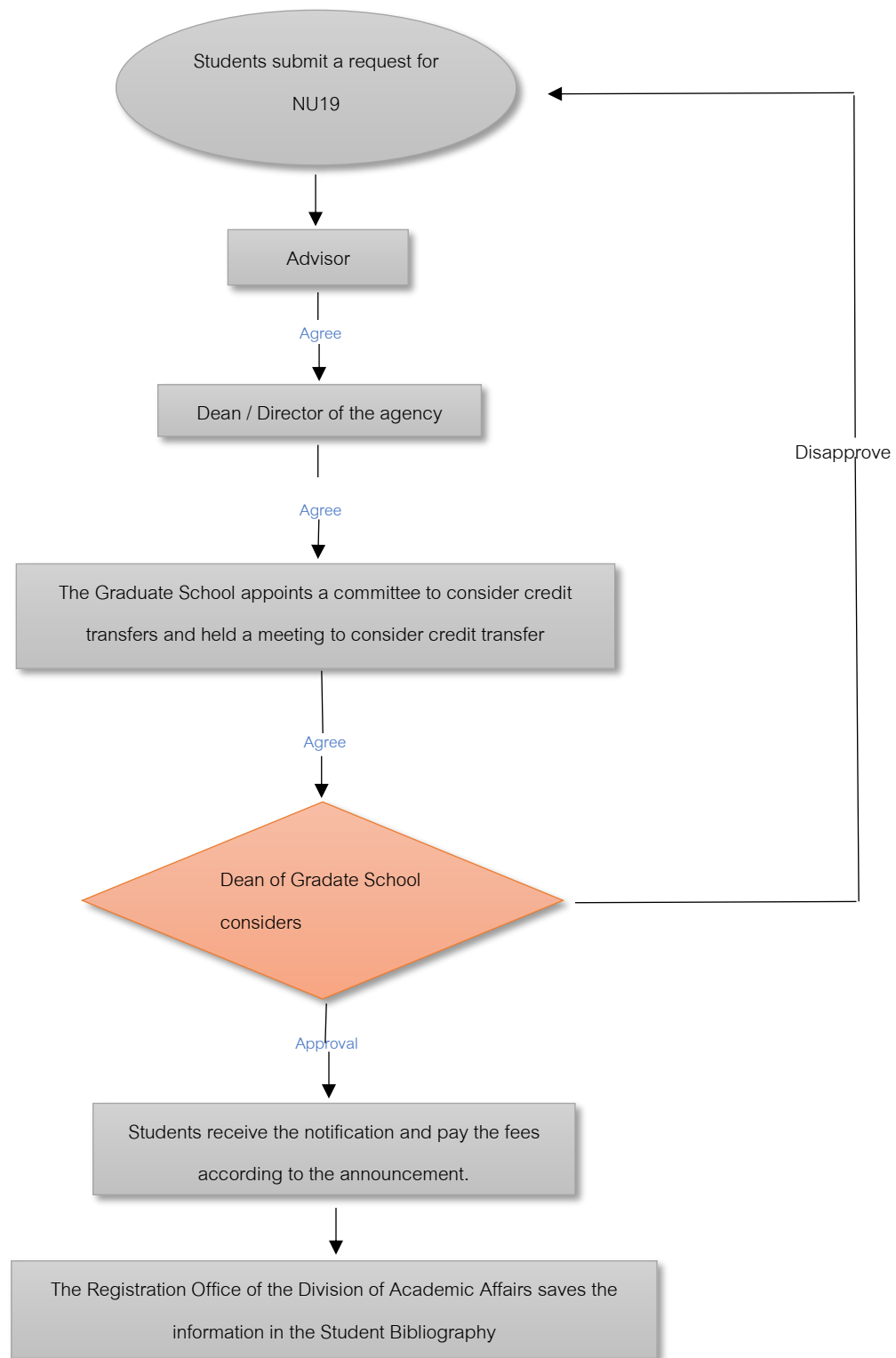
Credit Transfer, Study Plans Transfer, and Faculty / Majors Transfer

Credit Transfer

Lists	Operations	Regulations / announcements / relate guidelines
Credit transfer refers to students who need to transfer courses that have previously studied at Naresuan University or another educational institution.	Students can submit a request for course transfer (NU14) with evidence including a transcript and description of courses already taken, with the approval of those involved in the following below: 1. Advisor 2. Head of Department / Major 3. Dean of the course 4. The Graduate School appoints a committee to consider credit transfer. 5. The Graduate School held a meeting to consider credit transfer. 6. Dean of Graduate School (approve / disapproved) 7. Pay the fee according to the announcement 8. Take the request along with the receipt and submit to the Registration Office of the Division of Academic Affairs to continue adjusting the database.	The Graduate School examines requests for credit transfer to be in accordance with the announcement regarding criteria and guidelines for transferring credits. The guidelines for credit transfer ● Courses to be transferred must have been studied for no more than 5 years. ● Transferring courses may not exceed one-third of the total number of credits for the course being transferred. ● Students must have at least 1 academic year to study at the university that received the transfer. ● Courses to be transferred must have a number of credits not less than the number of credits according to the course to which the transfer is requested. ● The course content of the courses to be transferred must be consistent with not less than 80% of the

		course or group of subjects to be transferred. ● The course that receives a grade not lower than B or level scores 3.00 or S
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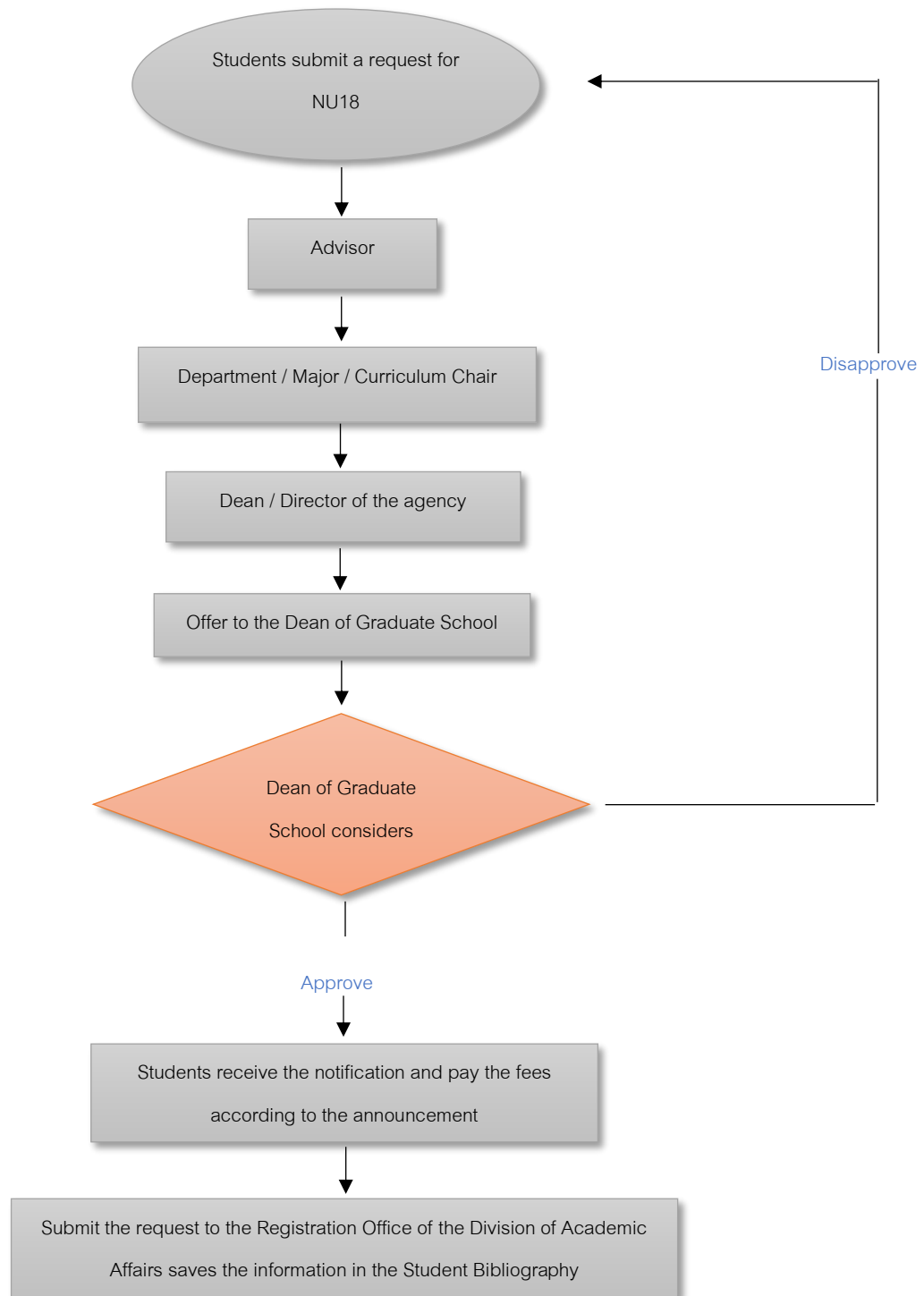
Steps for credit transfer



Study Plans Transfer

Items	Operations	Regulations / announcements / relate guidelines
Study Plans Transfer Refers to transferring study plans in the same level program in the same field of study between Plan A for all types and Plan B in a Master's degree program or between Plan 1 and Plan 2 in a doctoral degree program.	Students submit a general request to study plans transfer (NU18), with the approval of those involved in the following below: 1. Advisor 2. Head of Department / Major 3. Dean of the course 4. Dean of Graduate School (approve / disapproved) 5. Students pay the fee according to the announcement at the Division of Finance and take the request along with the receipt and submit to the Registration Office of the Division of Academic Affairs to continue adjusting the database.	● Naresuan University announcement regarding guidelines for transferring study plans for graduate students ● Students can transfer study plans to another plan as needed and can transfer no more than once. ● Students who need to transfer study plans must have been enrolled for at least 1 semester. ● The request must be submitted at least 6 weeks before the start of the semester in which the new study plan will begin.

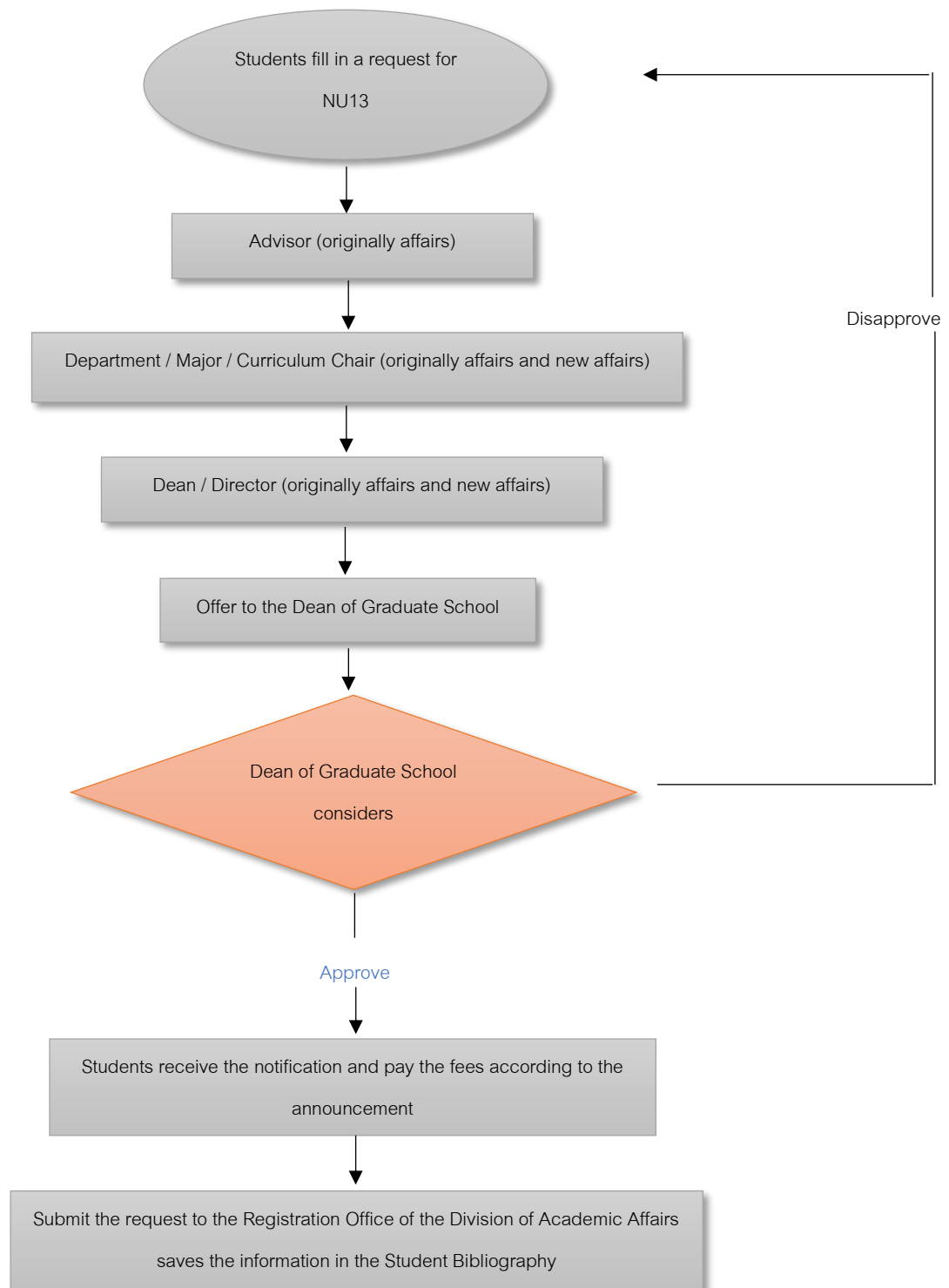
Steps for study plans transfer



Majors Transfer

Items	Operation	Regulations / announcements / relate guidelines
Majors transfer refers to transferring the originally registered field of study to a new field of study that needs to transfer to a program at the same level within the same faculty or a program in a different faculty.	Students submit a general request to majors transfer (NU13), with the approval of those involved in the following below: 1. Advisor 2. Head of Department / Major (originally) 3. Dean of the course (originally) 4. Head of Department / Major (transfer) 5. Dean of the course (transfer) 6. Dean of Graduate School (approve / disapproved) 7. Students pay the fee according to the announcement at the Division of Finance and take the request along with the receipt and submit to the Registration Office of the Division of Academic Affairs to continue adjusting the database.	● Majors transfer must have essential reasons for consideration.

Steps for majors transfer

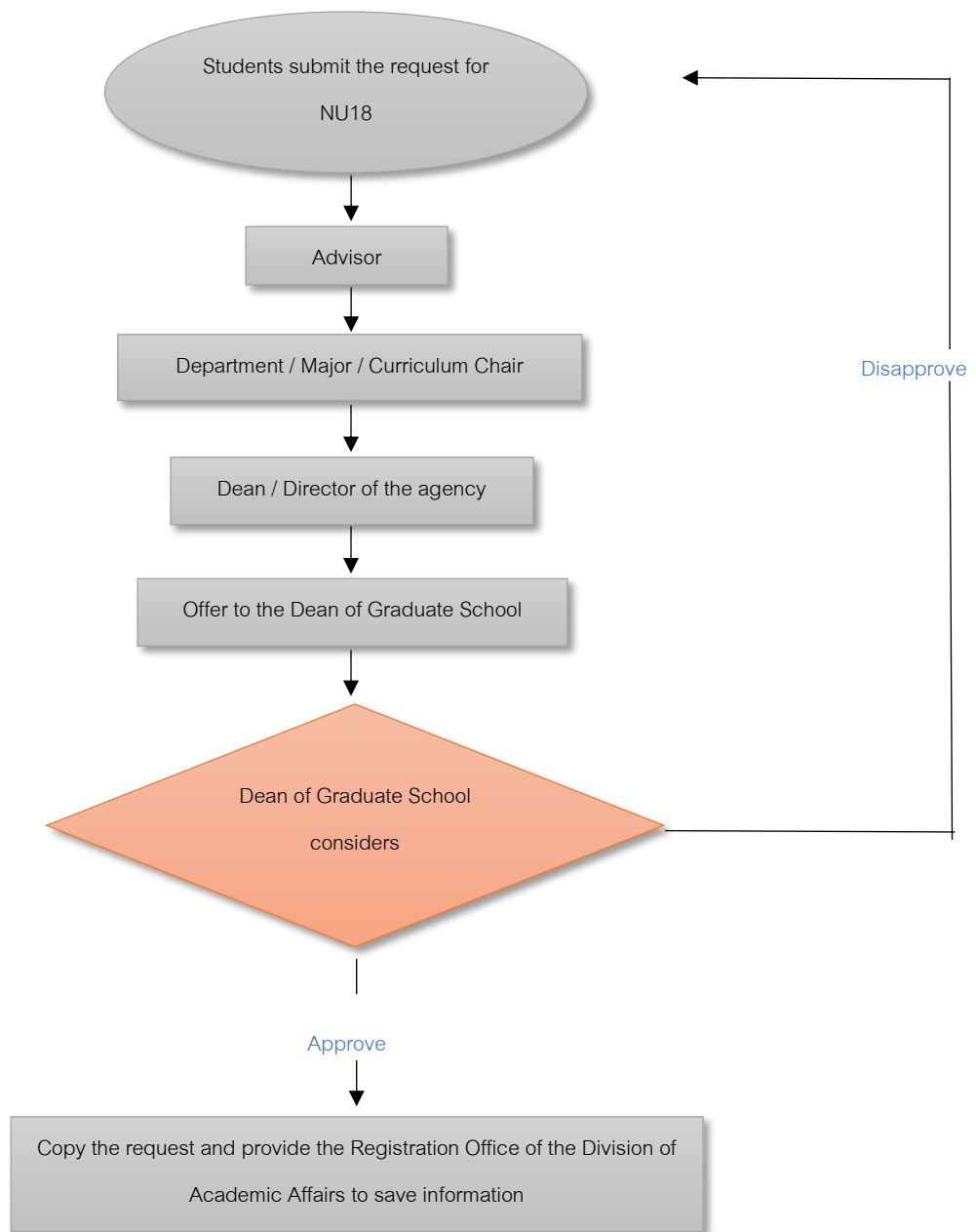


Passing the English Proficiency Test

Lists	Operation	Regulations / announcements / relate guidelines
● Passing the English language proficiency test for admission to doctoral degree must submit passing results within 1 year from the date of student status. ● Passing the English proficiency test is a criterion for graduation can submit the results of the English proficiency test within the period: - Doctoral degree type 1.1 and 2.1 not exceeding 6 academic years - Doctoral degree type 1.2 and 2.2 not exceeding 8 academic years - Master's degree not exceeding 5 academic years	Students who pass the English proficiency test according to the criteria set by the university carry out it as follows: 1. Fill out the general request (NU18), fill in complete details, and attach the original English proficiency certificate. In the case of using a photocopy, students must sign and certify the photocopy document. 2. Take the request with approval from the advisor. 3. Take the request with approval the dean of the course. 4. Submit the request at the Graduate School. 5. Dean of Graduate School (approve / disapproved) 6. The Graduate School submits a request to the Registration Office of the Division of Academic Affairs to save the information in the Student Bibliography.	The university determines the criteria for passing the English proficiency test for graduate students as announced as follows: ● Announcement on English proficiency criteria for admission to a doctoral degree. ● Announcement on passing the English proficiency test for graduate students. ** Certification of English proficiency test results will be given only to test results that are no more than 2 years from the date of taking the test.



Steps for requesting approval of English language test results for graduate students.



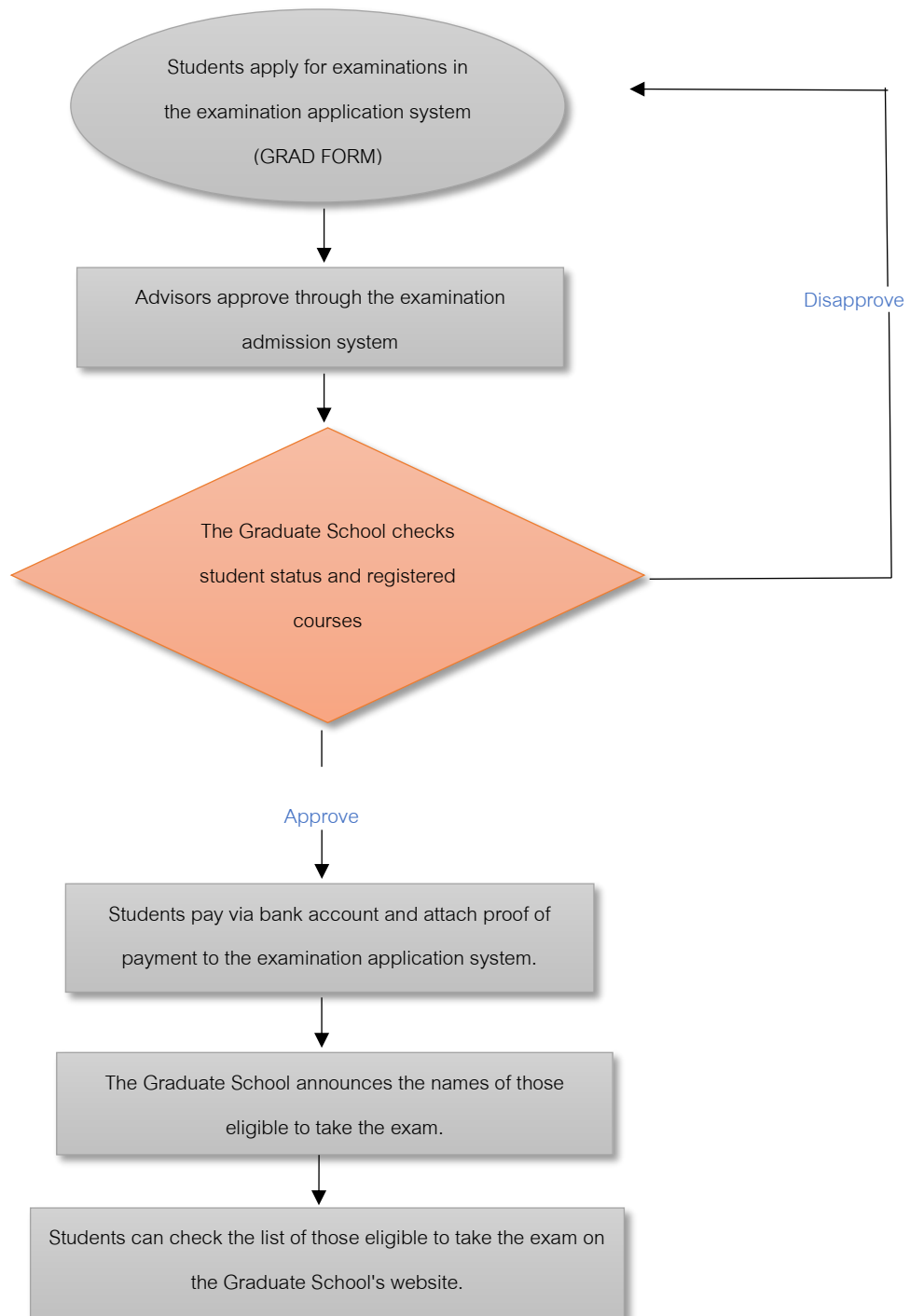
Comprehensive Examination

Lists	Operation	Regulations / announcements / relate guidelines
Comprehensive examination for master degree Plan B.	Students must pass a comprehensive examination by proceeding as follows: 1. Applying for the Comprehensive Examination, students must study in the curriculum of the educational system in which enrolled for at least 1 year and study the course categories and content as announced by the university. 2. Apply for the exam and pay the exam application fee within the specified period through the exam application system. 3. In the event that cannot proceed according to item 2, students must submit a request for a late examination application within 2 weeks and pay the examination application fee, including a fine at the Graduate School. 4. If the examination application calendar is due, students must apply for the comprehensive examination next time.	● The Graduate School schedules comprehensive examinations 3 times per academic year. ● The content of the examination is in accordance with the Naresuan University announcement regarding the determination of course categories and the content of the comprehensive examination for master's degree students, Plan B. ● In the event that students are considered to have passed the exam, students must score 70 percent or more in the examination according to Naresuan University's announcement regarding criteria for judging the results of the comprehensive examination for master

degree students, Plan
B.

- In the case that
students do not pass
the exam 3 times in an
academic year,
students can take the
exam until passing in
the next academic
year, but the study
period must not exceed
5 years.

Steps for applying for the comprehensive examination for master degree students, Plan 2

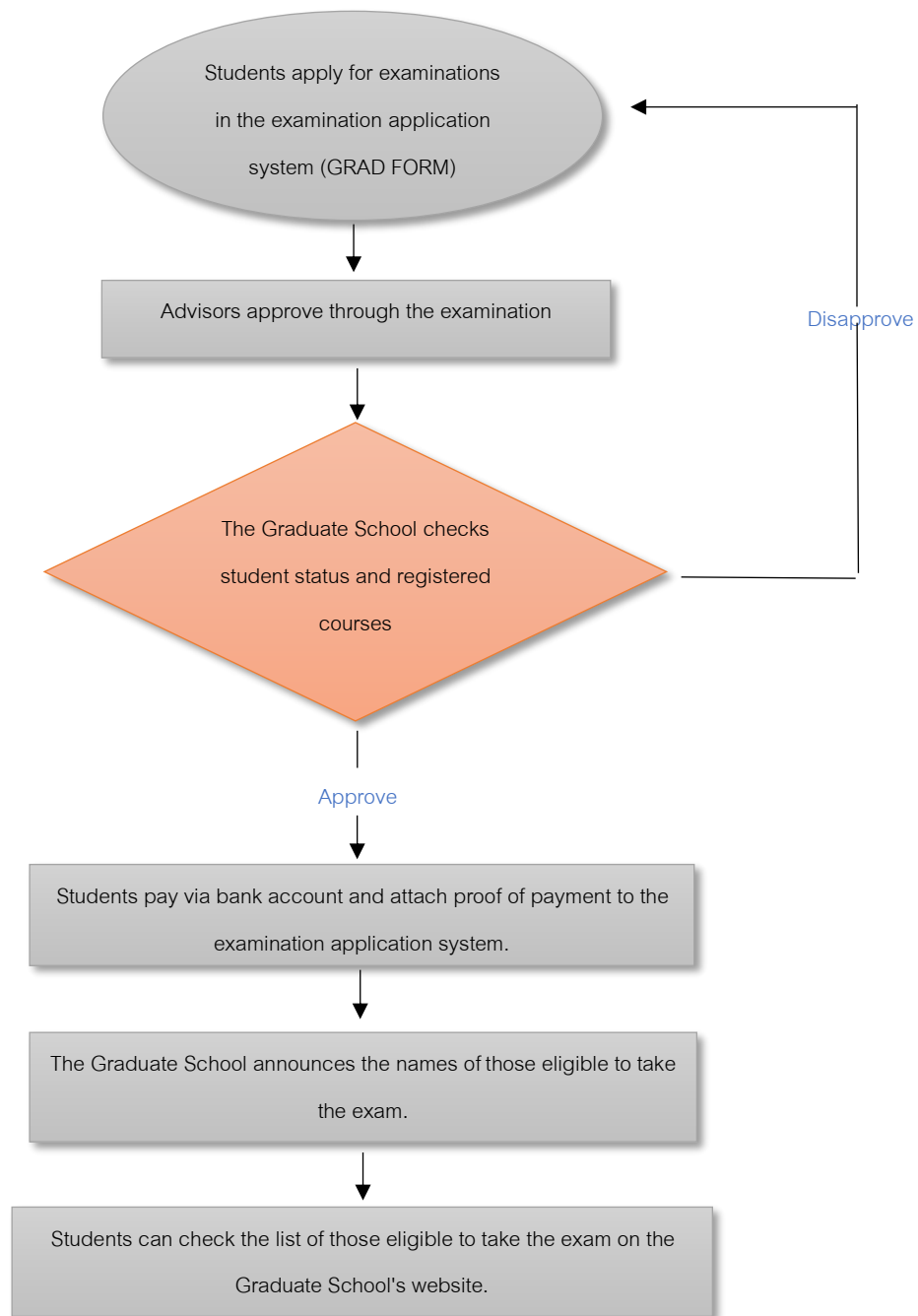


Qualifying Examination

Items	Operation	Regulations / announcements / relate guidelines
Qualifying examination for doctoral degree.	Qualifying examination shall be carried out as follows: 1. Apply for the qualifying examination, students can apply for the examination starting in the 1st semester of the 1st year. 2. Apply for the exam and pay the exam application fee within the specified period. 3. In the event that cannot proceed according to item 2, students must submit a request for a late examination application within 2 weeks and pay the examination application fee, including a fine at the Graduate School. 4. If the examination application calendar is due, students must apply for the comprehensive examination next time.	● The Graduate School schedules qualifying examinations 3 times per academic year. ● The content of the examination is in accordance with the Naresuan University announcement regarding the determination of course categories and the content of the qualifying examination for doctoral degree students. ● In the case of a written examination, students will be considered to have passed the examination must score 70 percent or more. ● In the case where there are both in the written and interview test, students will be considered to have passed the examination by having a score of 50% or more in each section and a total score of 70% or more in both sections. ● In the event that students do not pass the exam 3

		times in an academic year, students can take the exam until passing in the next academic year, but the study period must not exceed 6 academic years for students with a master's degree and for students with a bachelor's degree not exceed 8 academic years.
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Steps for applying qualifying examination for doctoral degree

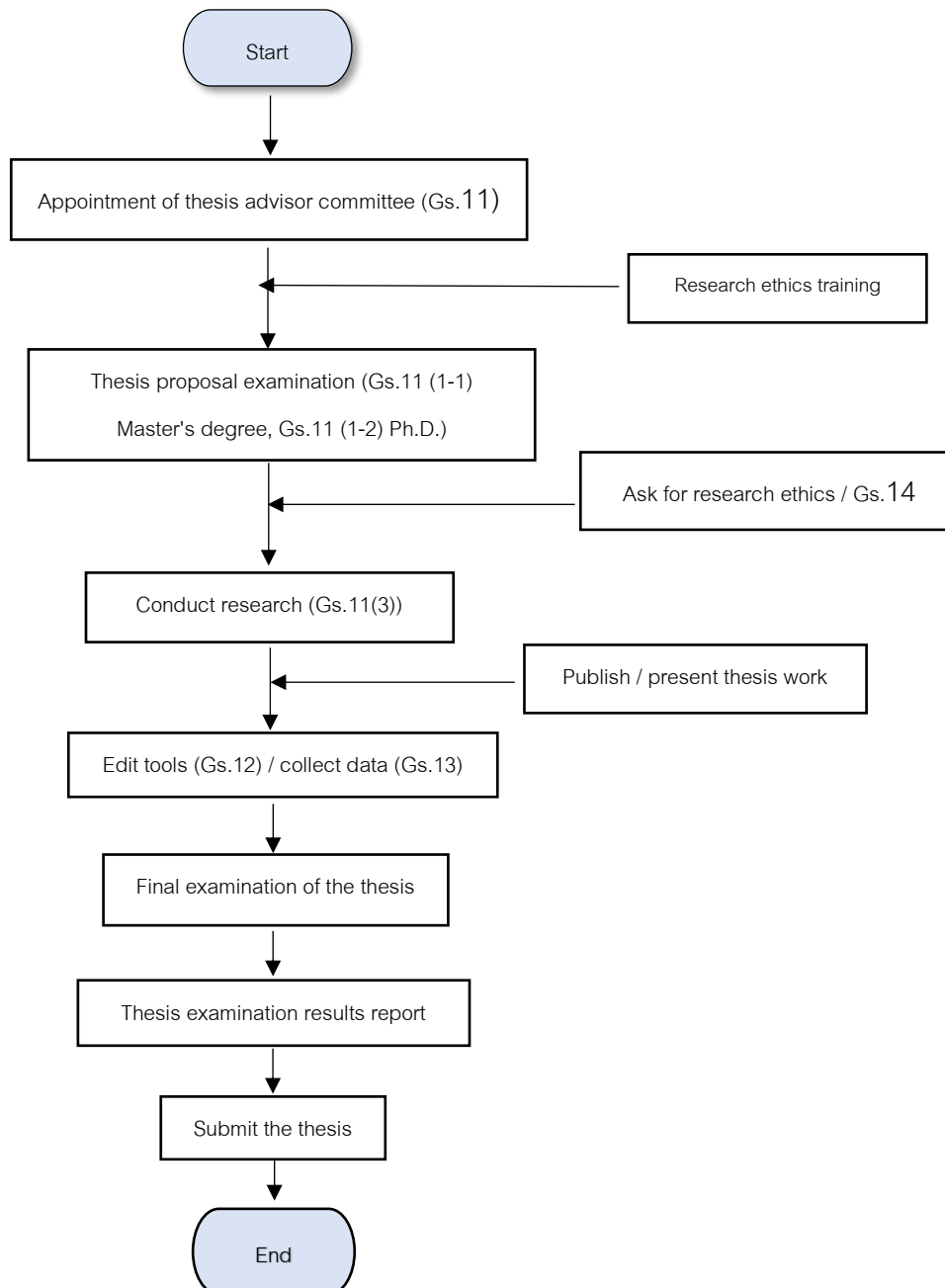


Preparation of the Thesis / Independent Study

Preparation of the Thesis

Graduate students must register the thesis according to the number of credits the university specifies in the study plan for each course.

Steps for preparation of the thesis



Appointment of the Thesis Advisor Committee

When students have a topic for a thesis, propose a topic and request the appointment of a thesis advisor committee using the thesis advisor committee appointment request approval (B.W.11) form to submit a request for approval to appoint a thesis advisor committee through approval from the professor who serves as the thesis advisor, Head of Department, Head of Course, Program Chair, and Dean / Program Director.

Thesis Advisor Committee consists of:

Master degree has 1 main thesis advisor and co-thesis advisor (if any).

Doctoral degree has 1 main thesis advisor and at least 1 co-thesis advisor.

The main thesis advisor and co-thesis advisor (if any) must sign the form as the student's thesis advisor B.W.11 and present to the Graduate School to check the number and qualifications of the thesis advisor committee to be in accordance with Naresuan University regulations and Naresuan University thesis guidelines. If the qualifications of the thesis advisor committee meet the criteria set by the university, the Graduate School will prepare the order appointing the thesis advisor committee.

Qualifications of the Thesis Advisor Committee

Master degree

1. The main thesis advisor must be a regular lecturer in the program in which students are studying. Appointed as a graduate faculty member, have a doctorate or equivalent, or at least a master degree or equivalent with the title of associate professor or equivalent, and have academic work of at least 3 academics in the past 5 years; at least 1 must be a research project.

2. The co-thesis advisor (if any) must be a regular program lecturer, regular lecturer, or regular researcher and be appointed as a graduate faculty member with the same qualifications and academic work as the main thesis advisor.

3. The co-thesis advisor (if any) who is an external expert must be appointed as a graduate faculty member, have a doctoral degree or equivalent, and have academic work published in journals listed in a recognized database that corresponds to or relates to the thesis topic in no less than 5 subjects.

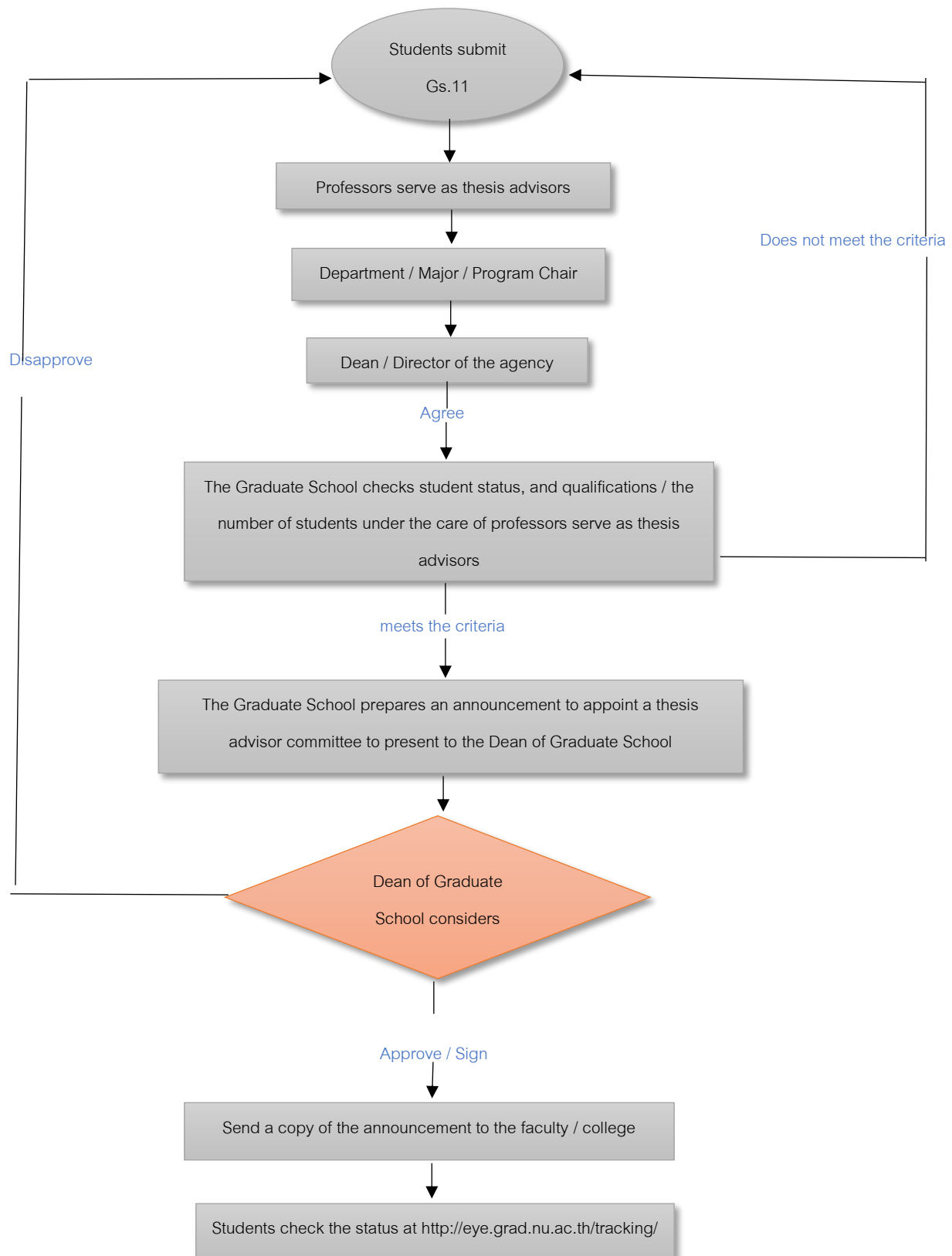
Doctoral degree

1. The main thesis advisor must be a regular lecturer in the program in which students are studying. Appointed as a graduate faculty member, have a doctorate or equivalent, or at least a master degree or equivalent with the title of associate professor or equivalent, and have academic work of at least 3 academics in the past 5 years.

2. The co-thesis advisor (if any) must be a regular program lecturer, regular lecturer, or regular researcher and be appointed as a graduate faculty member with the same qualifications and academic work as the main thesis advisor.

3. The co-thesis advisor (if any) who is an external expert must be appointed as a graduate faculty member, have a doctoral degree or equivalent, and have academic work published in journals listed in a recognized database that corresponds to or relates to the thesis topic in no less than 10 subjects.

Steps for requesting appointment of thesis advisor committee



Thesis Proposal Examination and Request for Approval to Conduct Research

** Students must complete the research ethics training for graduate students organized by the Graduate School to be eligible to take the thesis proposal examination.

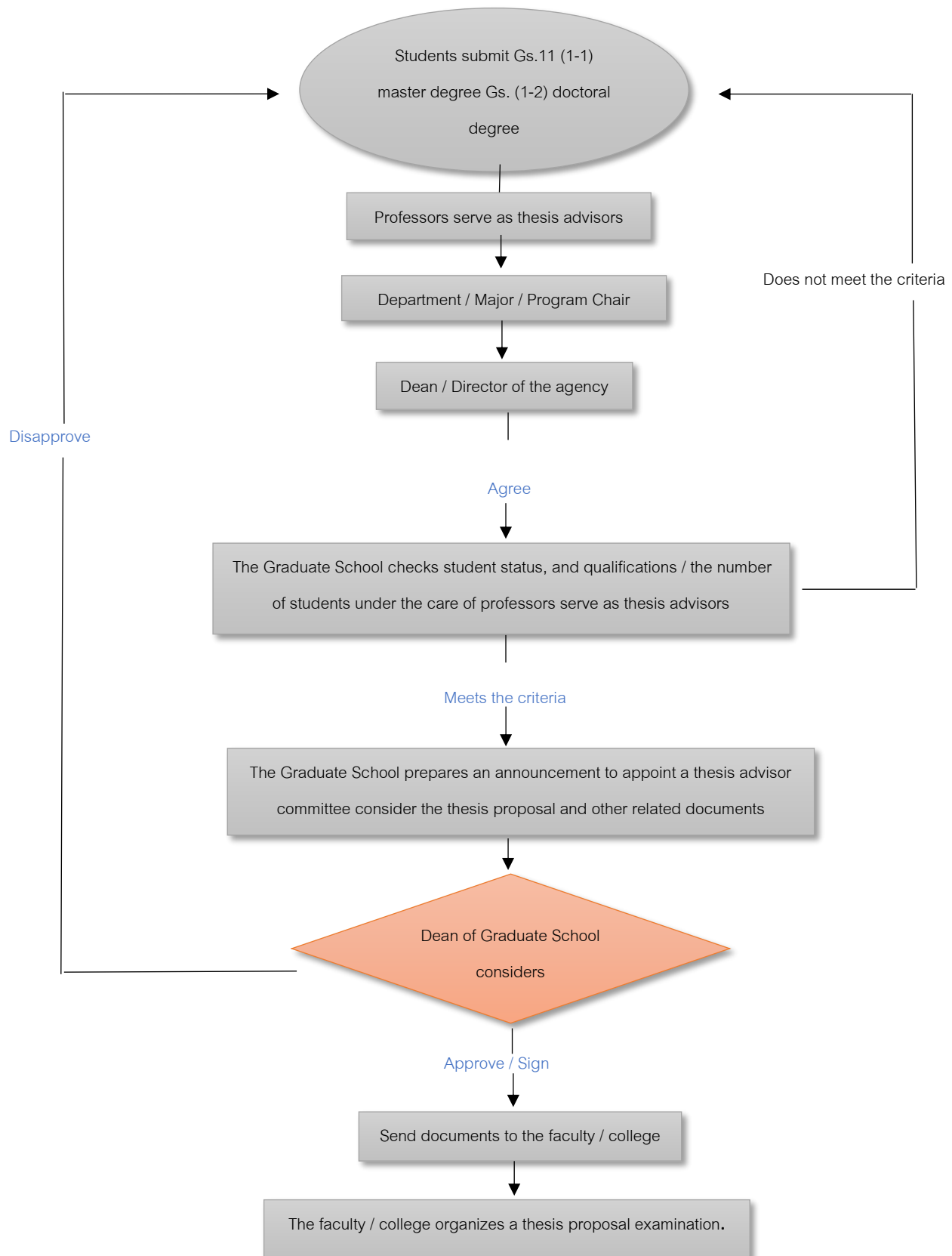
The appointment of a committee to consider the thesis proposal of graduate students by the faculty / college is the operator. It is proposed to the dean of Graduate School to consider and approve the thesis proposal examination committee and the faculty / college to organize the examination by order of the faculty, setting the date, time, and place of the examination.

Students have completed preparing the thesis proposal and are ready to take the exam, submit a request for consideration of the thesis proposal by filling out the request form for consideration of the thesis proposal, Gs.11 (1-1) for master's degree students and Gs.11 (1-2) for doctoral students. Propose to the thesis advisor to approve and sign the form.

The Thesis Outline Consideration Committee consists of the main thesis advisor, co-thesis advisor (if any), and graduate lecturers or external experts with a doctorate or equivalent or at least a master's degree or equivalent with the rank of associate professor in a related field of study, numbering not less than 3 people to act as chairman, committee member, and secretary committee.

When the committee considers the student's thesis proposal and students modify the thesis proposal according to the recommendations of the thesis proposal review committee, **students submit a Gs.11(3) approval form prepare the announcement of the thesis proposal for conducting research for the Graduate School to approve and announce for students to conduct research. In doing research, if it involves human research, animal research, or biosafety, apply for certification to the relevant committee and begin research in that part after receiving certification.**

Steps for thesis proposal examination



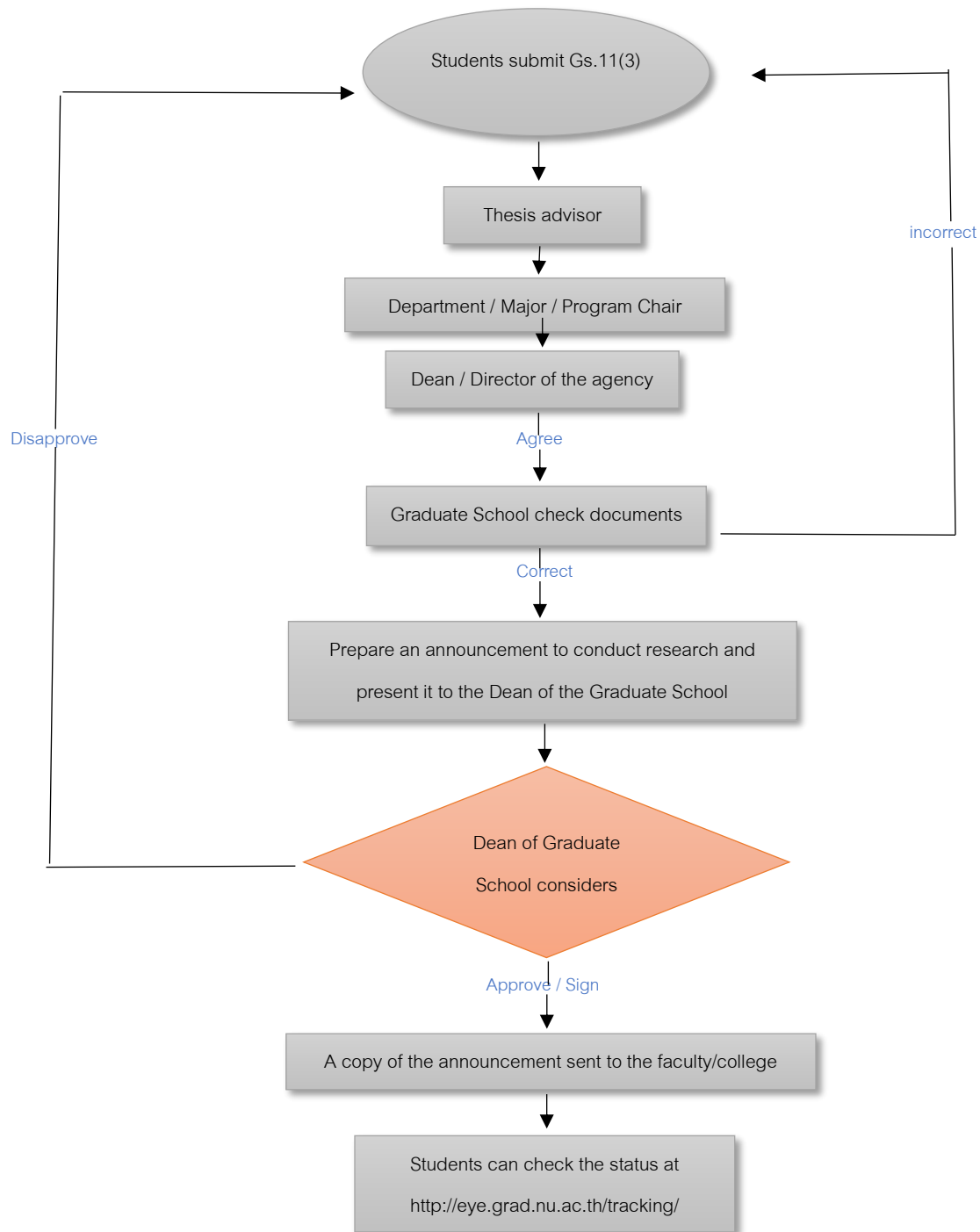
Related documents: 1.Gs.11(1-1) master degree request form to appoint a committee to consider master's thesis proposal.

2. Gs.11(1-2) doctoral degree request form to appoint a committee to consider doctoral thesis proposal.

3. A copy of the announcement of the appointment of the thesis advisor committee.

4. Copy of the certificate of completion of graduate student research ethics training from the Graduate School.

Steps for Request for approval to conduct research



Related documents: 1. Gs.11(3) approval form prepares to announce the thesis proposal to conduct research.

2. Gs.11 (2-1) master degree, Gs.11 (1-2) form requesting approval of results of thesis proposal consideration.

3. A copy of the Gs. 11 (1–1) master degree and a copy of the Gs. 11 (1-2) doctoral degree request form for appointing a committee to consider a thesis proposal.

4. Copy of a certificate from the human research ethics committee, animal, biosafety, and B.W.14 form confirming the relevance / irrelevance of the thesis to research ethics.

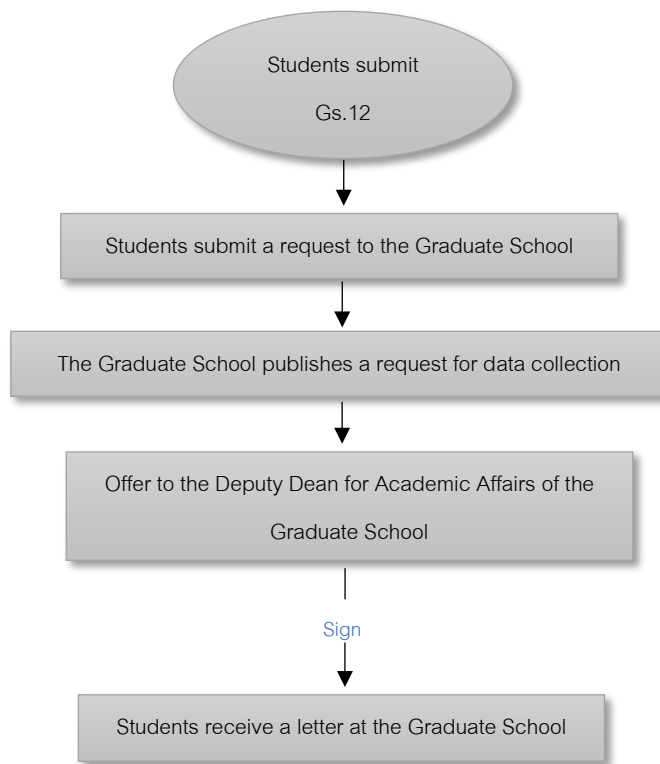
5. Thesis proposal

Requesting Checks and Edits for Research Instruments and Requesting Research Data Collection

Providing experts to edit research tools for theses

Students who have received approval to conduct research from the Graduate School can request assistance from experts to revise research instruments (tests / questionnaires) by using the request form to issue a letter to experts to revise research instruments (B.W.12). Fill out the details completely with approval from the thesis advisor. Then submit to the Graduate School to issue a letter requesting permission from experts to revise the research instruments.

Steps for request a letter to an expert to revise the research instrument



Related documents: Gs.13 request form for issuing a letter requesting cooperation in collecting data for research.

Requesting the Thesis Examination

Master's degree students, Plan 1 Academic Type 1, are eligible to take the thesis examination when fully registered the thesis according to the curriculum.

Master's degree students, Plan 1 Academic Type 2, are eligible to take the thesis examination when have registered courses and the thesis according to the curriculum.

Doctoral degree students, Plan 1, are eligible to take the thesis examination when have completed the thesis registration according to the curriculum and passed the qualifying examination for not less than 1 semester.

Doctoral degree students, Plan 2, are eligible to take the thesis examination when have registered for the thesis and all courses according to the curriculum and passed the qualifying examination for not less than 1 semester.

Requesting the Thesis Examination

When students proceed as specified by the university and are ready to take the thesis examination according to the examination period, the thesis must be at least 90 days far from the date of announcement of approval for graduate students to conduct research according to the thesis proposal. (To request a thesis examination, students must check the academic calendar of the university each semester.) Students submit a request for approval to appoint the thesis examination committee (Gs.21) to the Graduate School at least 30 days before the examination date with the results of the thesis plagiarism examination using the program specified by the university.

Thesis Examination Committee

Master's degree, total number of not less than 3 committees, consisting of:

1. The regular courses lecturer or expert external to the university as the chair.
2. The main thesis advisor is a committee member.

3. At least 1 co-thesis advisor (if any) as a committee member.

4. At least 1 regular course lecturer or external expert to the university as a committee member.

In addition, the thesis examination committee must have at least 1 expert external the university, which may regular lecturer or regular researcher also participate in as the examination committee.

Doctoral degree, total number of not less than 5 committees, consisting of:

1. The expert external to the university serves as the chair.

2. The main thesis advisor and co-thesis advisor are committee members.

3. At least 1 regular course lecturer as a committee member.

4. At least 1 external expert to the university as a committee member.

There are probably have regular lecturer or regular researcher participate in the examination committee. Hence, the examination committee members are external experts, regular course lecturer, regular lecturer, or regular researcher.

Qualifications of the Thesis Examination Committee

Master's degree

1. In the case of regular course lecturer, regular lecturer, or regular researcher must have a doctorate or equivalent, or at least a master's degree or equivalent with the rank of associate professor or equivalent, and have academic work that is not part of the studies to obtain a degree. It is an academic work that has been published according to the criteria specified in considering the appointment of the individual to an academic position in at least 3 affairs in the past 5 years, and at least 1 affair must be the research project.

2. In the case of external experts must have a doctorate or equivalent and have academic work published in journals listed in recognized databases that corresponds to or is associated with the thesis topic of no less than 5 affairs.

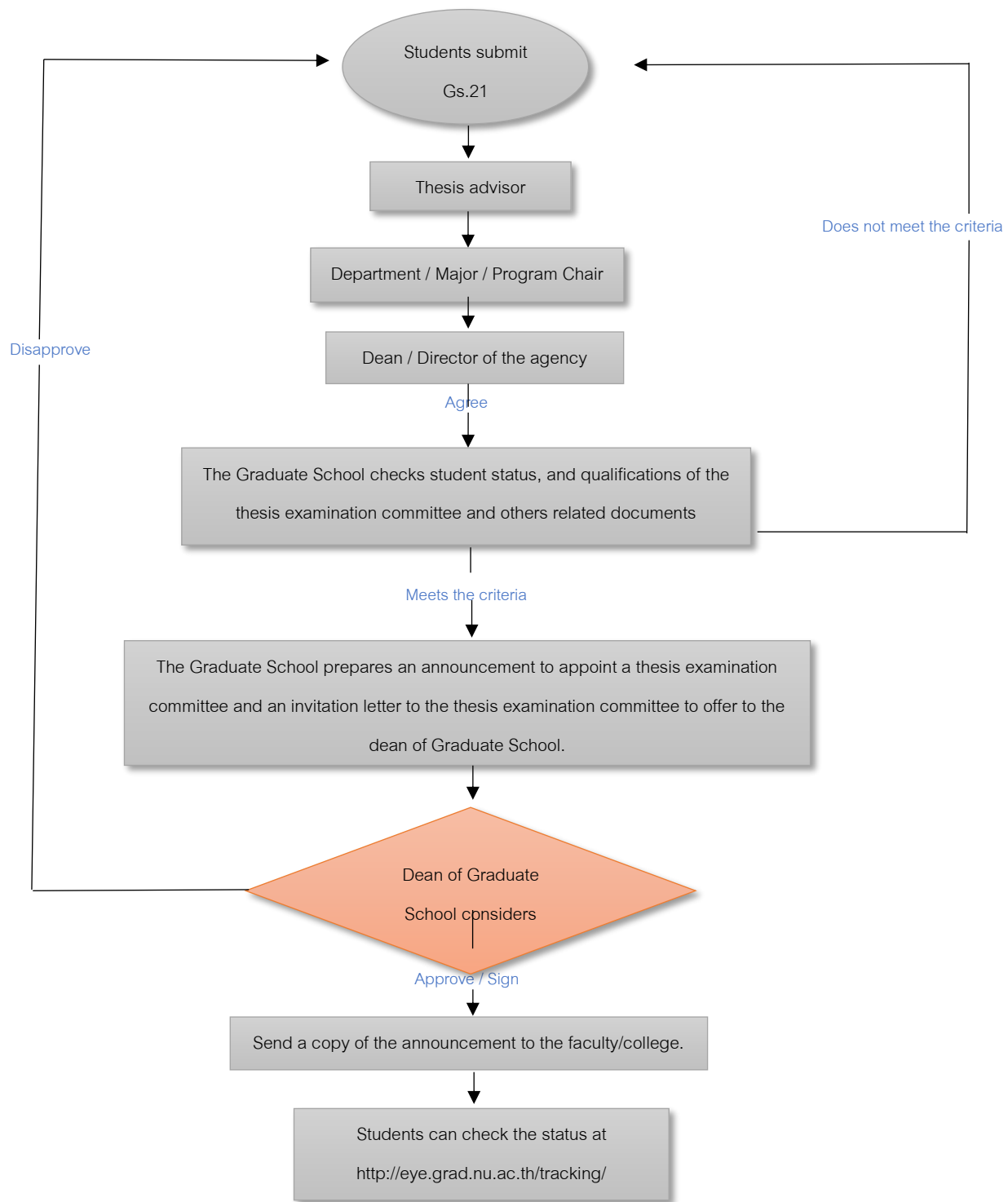
Doctoral degree

1. In the case of regular course lecturer, regular lecturer, or regular researcher must have a doctorate or equivalent, or at least a master's degree or equivalent with the rank of associate professor or equivalent, and have academic work in the category of research that is not part of the studies to obtain a degree. It is an academic work that has been published according to the criteria specified in considering the appointment of the individual to an academic position in at least 3 affairs in the past 5 years.

2. In the case of external experts must have a doctorate or equivalent and have academic work published in journals listed in recognized databases that corresponds to or is associated with the thesis topic of no less than 10 affairs.

- In the case that do not pass the thesis examination, students can submit the thesis examination again no less than 1 month after the first examination. However, the examination must not be more than 2 times.
- On the examination day, there must be a full thesis examination committee in order for the examination to be considered valid. If the committee is incomplete, the examination must be postponed, and in the case of necessity, the committee may request a change of committee, but it must be appointed at least 15 workdays before the exam date.
- The thesis examination committee must report the results of the examination to the Graduate School within 2 weeks after the date of the thesis examination (according to the thesis examination report form, Gs.24).

Steps for requesting the thesis examination and the appointment of the thesis examination committee



- Students submit a request (Gs.21) to the Graduate School not less than 30 days before the exam date is scheduled.
- The thesis examination must be at least 90 days far from the date of Graduate School announces approval to conduct research.

Related documents: 1. Requesting form approval to appoint the thesis examination committee (B.W.21).

2. Academic report form (Gs.22).

3. The thesis examination request form which has been payment.

4. Thesis plagiarism verification form signed by the thesis advisor.

5. The thesis for examination.

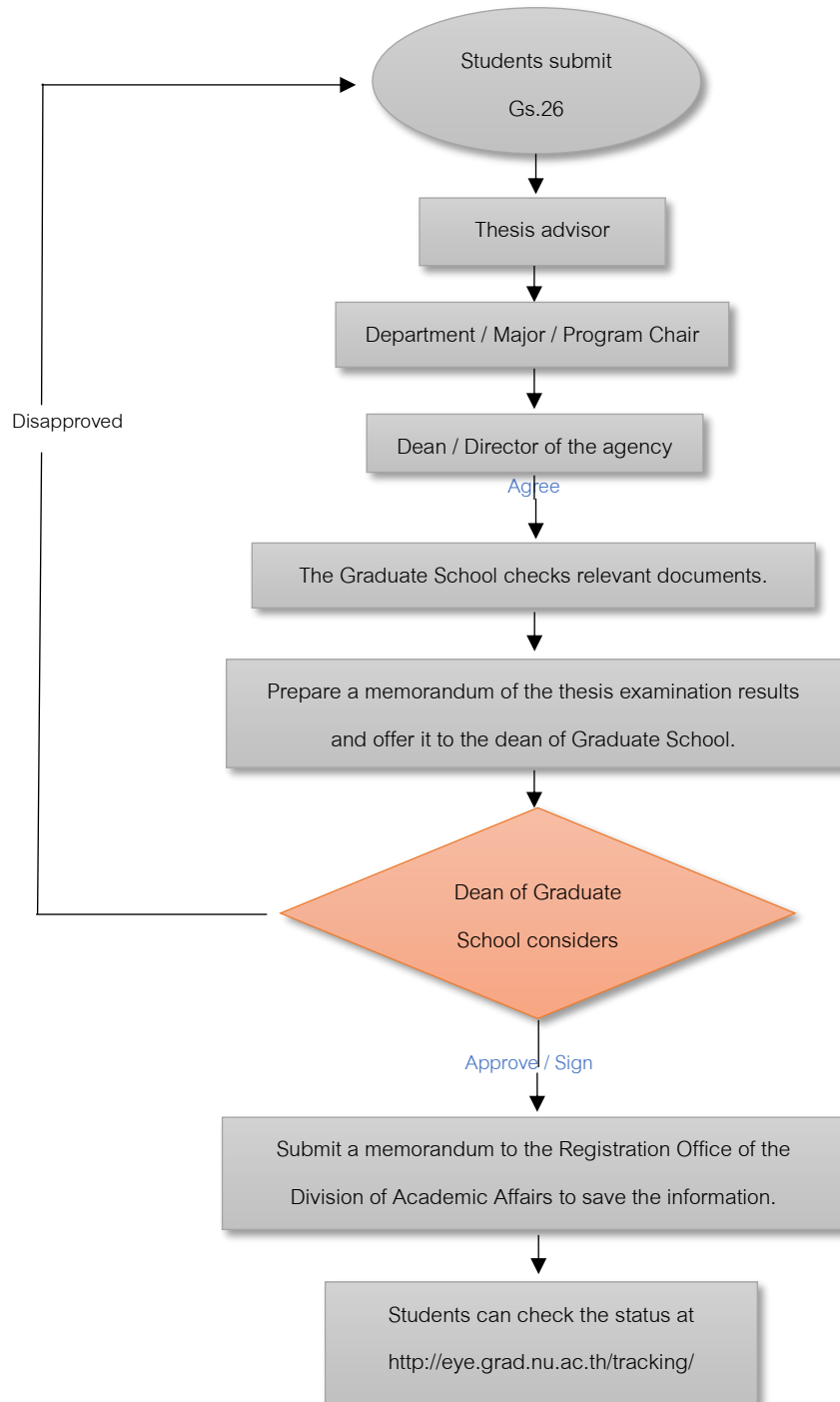
Criteria for plagiarism checking

The criteria that the university sets for the similarity index have an average common value not exceeding 25 percent, and the research results and discussion of the research results must not exceed 10 percent.

Submission of Complete Thesis

Students who have already revised the thesis according to the recommendations of the examination committee, submit the complete thesis to the Graduate School.

Steps for submission of complete thesis



Related documents: 1. Complete thesis submission form (Gs. 26)

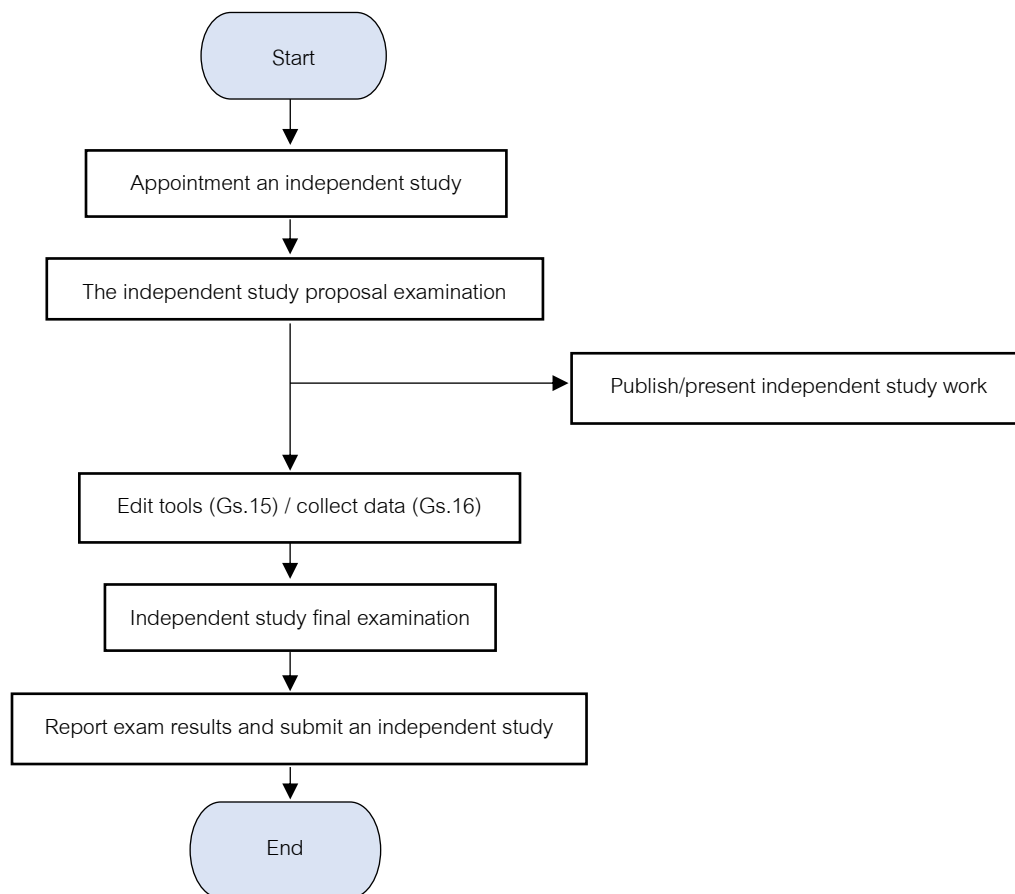
2. Thesis examination results report form (Gs. 24)

3. Requesting form suspension of publication of the thesis (Gs. 29) (if any)

Preparation of the Dependent Study

Graduate students must register for independent study for the number of credits specified by the university in the study plan for each program.

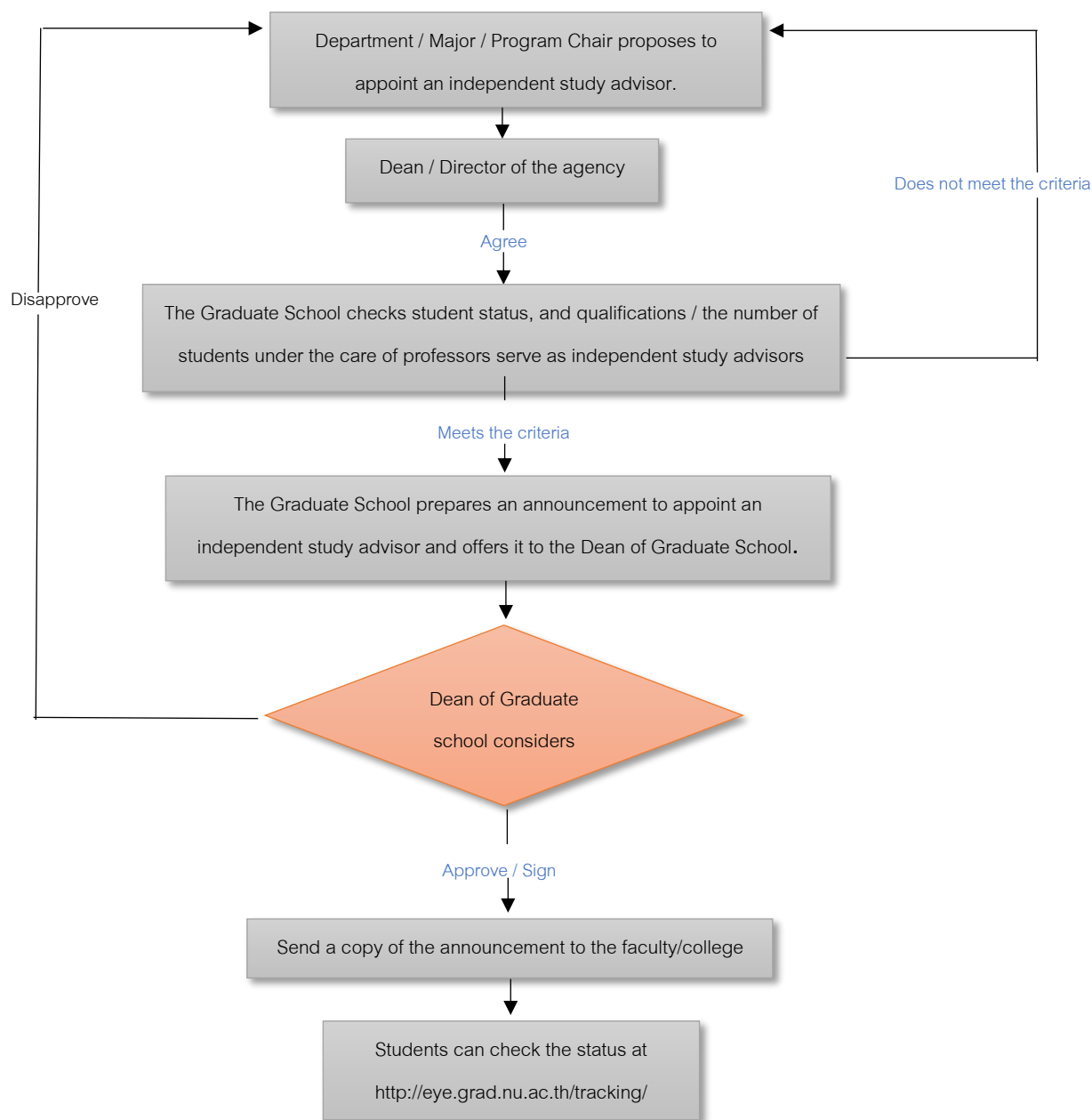
Steps for preparation of the independent study



Department / Major / Program Chair proposes the appointment of an independent study advisor with approval from the Dean / Director of the course.

Qualifications of independent study advisors: there must be a regular course lecturer with a doctorate or equivalent or at least a master's degree or equivalent with the rank of associate professor who is not part of the study to receive a degree. It is an academic work that has been published according to the criteria specified in considering the appointment of individuals to academic positions for at least 3 items in the past 5 years, with at least 1 item being research work.

Steps for appointment an independent study

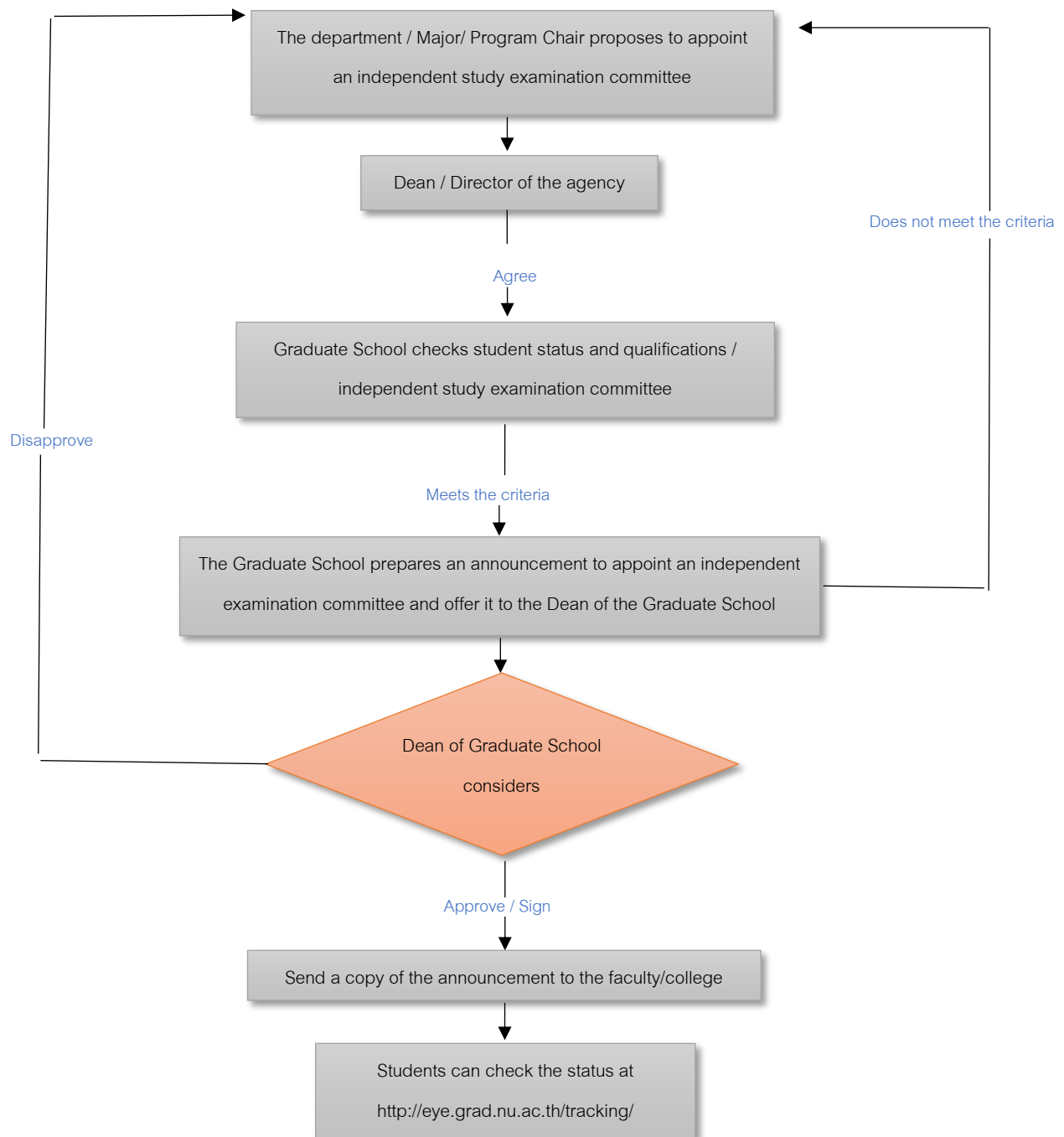


When students have been appointed an independent study advisor and are ready to take the independent study proposal examination, submit a request for an independent study proposal examination to the faculty / college, and the faculty / college will arrange the proposal examination and approve it to conduct research.

Students submit the Gs.15 request form to issue a letter to experts to revise tools used in independent study and the Gs.16 request form to issue a letter requesting cooperation in collecting data for independent study for the Graduate School to proceed with issuing a letter.

Students submit a request for an examination / presentation of independent study work with approval from the faculty / college of the agency to be approved by the Graduate School, and prepare an announcement to appoint an independent study examination committee.

Steps for appoint an independent study examination committee



When students have completed the independent study examination and revised the independent study report of the examination committee, students submit the independent study report to the Graduate School.

Publication of Thesis / Independent Study

** Students must receive permission to conduct research before publishing the thesis / independent study.

Master degree

Plan 1

The thesis or part of the thesis must be published, or at least published in the article, creative work, innovation, invention, or other academic work, which can be searched according to the university announcement, with the approval of the University Council.

Plan 2

The independent study report or part of the independent study report must be published, which can be searched according to the university announcement, with the approval of the University Council.

Doctoral degree

Plan 1

The work of the thesis or part of the thesis must be published or at least accepted for publication in an international journal of quality as announced by the Higher Education Standards Committee at least 2 affairs.

The work of the thesis or part of the thesis must be published or at least accepted for publication in at least 1 affair quality international journal, as announced by the Higher Education Standards Committee. It is an innovative work or creative work that can be used commercially, socially, and economically in at least 1 affair or receive at least 1 patent according to the university announcement.

In the case of innovative work or creative thesis work must be evaluated by a committee of at least 3 external experts in the same or related department who have recognized expertise and experience, with approval from the University Council.

For doctoral students in the humanities and social science department group, it may be published in a quality journal as specified by the Higher Education Standards Committee.

In addition, if accepted for publication, the year of publication must be specified.

Plan 2

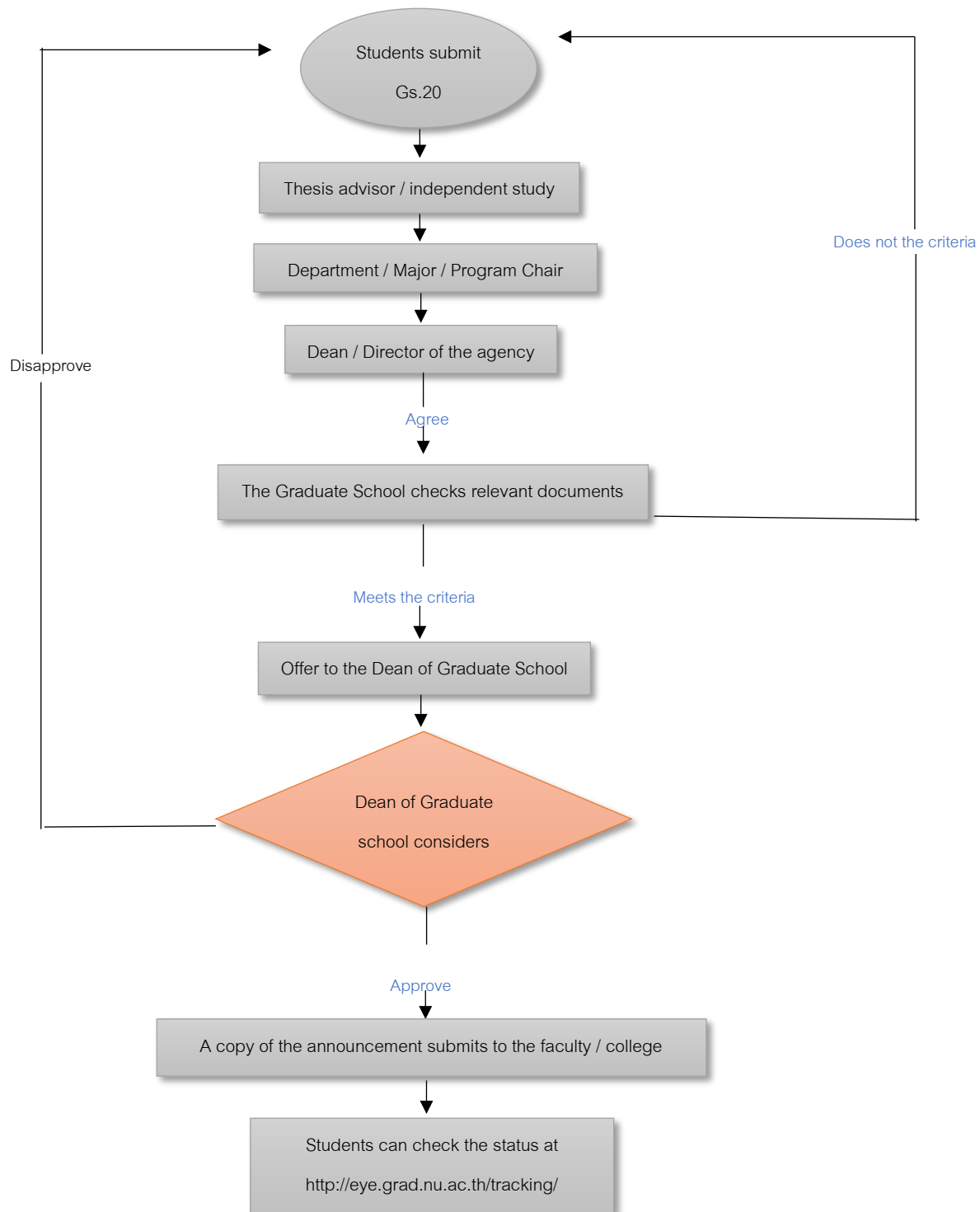
The work of the thesis or part of the thesis must be published or at least accepted for publication in at least 1 affair quality international journal, as announced by the Higher Education Standards Committee. It is an innovative work or creative work that can be used commercially, socially, and economically in at least 1 affair or receive at least 1 patent according to the university announcement.

In the case of innovative work or creative thesis work must be evaluated by a committee of at least 3 external experts in the same or related department who have recognized expertise and experience, with approval from the University Council.

For doctoral students in the humanities and social science department group, it may be published in a quality journal as specified by the Higher Education Standards Committee.

In addition, if accepted for publication, the year of publication must be specified.

Steps for submission of thesis work / independent study that has been published



- Articles that publish the thesis / independent study work must specify the author's address as Naresuan University. The name of the main thesis advisor / independent study advisor must be specified in the article to be jointly responsible for the work and must specify the student's first name.
- The journal is in the specified database.

Related documents: 1. Requesting form approval for publication of the thesis/independent study (Gs.20).

2. Publication certification form in case the name does not match the thesis / independent study (Gs.20(1)).

3. In the event that the journal / meeting report (Proceedings) has been published, attach a copy of the cover page, table of contents, and 2 sets of the article and the research article review committee.

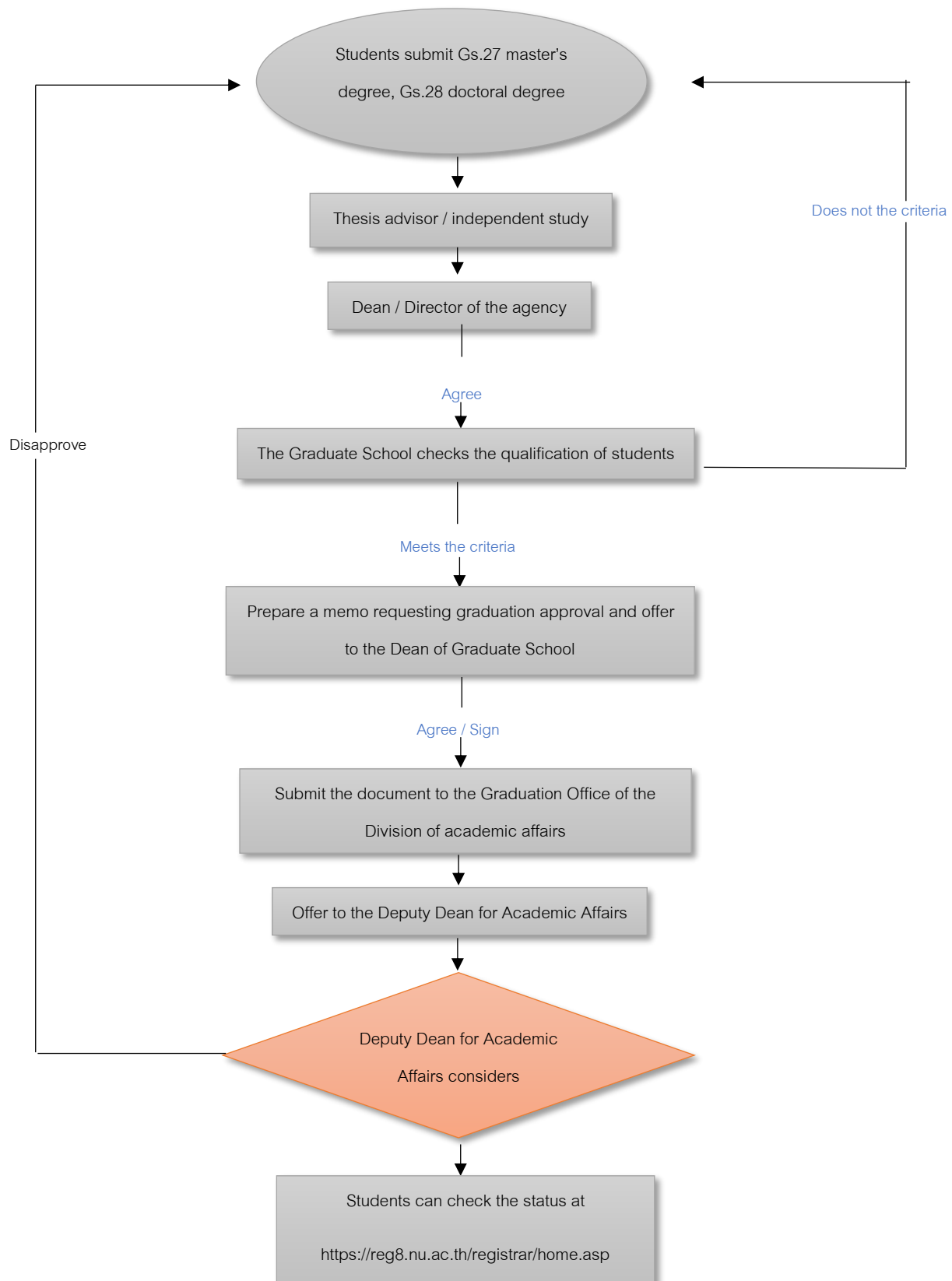
4. In the event that the original journal has not yet been published, attach a letter acknowledging the publication. The letter of acknowledgment must specify the year of publication and 2 sets of research articles.

Requesting Approval for Graduation



When graduate students have completed the course conditions and criteria set by the university, students submit a request for approval for graduation form Gs. 27 (Master degree, Plan 1), Gs.27 (B) (Master degree, Plan B), Gs. 28 (Doctoral degree), with approval from the Thesis Advisor / Independent Study Advisor / Head of Department / Head of Major / Program Chair / Dean / Director of the Agency to the Graduate School for consideration and approval to receive a degree.

Steps for approval for graduation



Research Ethics for Graduate Students



Naresuan University, a research university, realized the importance of conducting research by graduate students based on appropriate ethics and academic principles, following the code of ethics for researchers as specified by the National Research Council of Thailand. This will result in the quality of graduate students' research being accepted internationally.

Naresuan University determines that all graduate students studying for the master's degree, Plan A, doctoral degree, Plan 1, and Plan 2 must undergo research ethics training, then will be eligible to take the thesis proposal examination, and the graduate school will organize the research ethics training program every semester with the following objectives:

1. So as to provide graduate students with knowledge and understanding of research ethics, be able to conduct research correctly according to academic principles and in accordance with the ethics of researchers.

2. So as to allow graduate students to write the thesis without plagiarism, graduate students can request to receive research ethics training from the first academic year onwards by applying for the training via the Graduate School's website, <http://www.grad.nu.ac.th/>.

Training period: Every academic year, graduate students who have undergone research ethics training will receive a training certificate issued by the Graduate School, Naresuan University in order to use for requesting the thesis proposal examination.

Educational Measurement and Evaluation

Lists	Operation	Regulations / announcements / relate guidelines
Educational measurement and evaluation of graduate students.	Students must have an academic performance evaluated every semester. - The student's evaluation must receive a grade not lower than C. If receive a grade lower than this, students have to re-register for that course until receiving a grade not lower than C. - In any course, if the evaluation is specified with S or U, students must receive S; otherwise, students must re-register in that course until receive S.	The university organizes educational evaluations once per semester according to the regulation of Naresuan University.

Studying Period

Lists	Operation	Regulations / announcements / relate guidelines
Study period of graduate students	Students must have studied time no less than 80 percent of each course in that semester to be eligible to take the exam.	According to the regulations of Naresuan University, the study period is determined as follows: Master's degree program Not exceeding 5 academic years Doctoral degree program For bachelor's degree graduates no more than 8 academic years. For master's degree graduates no more than 6 academic years.

Graduation



Graduation Conditions

Master's degree

Plan 1

1. There is a designated study period
2. Registration as specified by the curriculum
3. Study all courses as specified in the curriculum and conditions of other majors
4. Have an academic performance grade point average no less than 3.00
5. Pass the English proficiency test as announced by the university
6. Presentation of the thesis and pass the oral examination
7. The thesis or part of the thesis must be published, or at least published in the article, creative work, innovation, invention, or other academic work, which can be searched according to the university announcement with the approval of the University Council.

For doctoral degree students in Plans 1.2 and 2.2 who are unable to graduate, may request to study, in particular for the master's degree. The study must be in accordance with the criteria and conditions of the master's degree program in that major.

Plan 2

1. Have a designated study period
2. Registration as specified by the curriculum
3. Pass the English proficiency test as announced by the university
4. Study all courses as specified in the curriculum and conditions of other majors
5. Have an academic performance grade point average no less than 3.00
6. Pass the comprehensive examination
7. Present an independent study report and pass the final oral examination by a committee at the university, appointed according to the university announcement with the approval of the University Council.
8. The independent study report or part of the independent study report must be published, which can be searched according to the university announcement with the approval of the University Council.

Doctoral degree

Plan 1

1. Have a designated study period
2. Registration as specified by the curriculum
3. Pass the English proficiency test as announced by the university
4. Pass the qualifying examination
5. Presentation of the thesis and pass the oral examination

6. The work of the thesis or part of the thesis must be published or at least accepted for publication in an international journal of quality as announced by the Higher Education Standards Committee at least 2 affairs.

The work of the thesis or part of the thesis must be published or at least accepted for publication in at least 1 affair quality international journal, as announced by the Higher Education Standards Committee. It is an innovative work or creative work that can be used commercially, socially, and economically in at least 1 affair or receive at least 1 patent according to the university announcement.

In the case of innovative work or creative thesis work must be evaluated by a committee of at least 3 external experts in the same or related department who have recognized expertise and experience, with approval from the University Council.

For doctoral students in the humanities and social science department group, it may be published in a quality journal as specified by the Higher Education Standards Committee.

In addition, if accepted for publication, the year of publication must be specified.

Plan 2

1. Have a designated study period
2. Registration as specified by the curriculum
3. Pass the English proficiency test as announced by the university
4. Study all courses as specified in the curriculum and conditions of other majors
5. Have an academic performance grade point average no less than 3.00
6. Pass the qualifying examination
7. Presentation of the thesis and pass the oral examination

8. The work of the thesis or part of the thesis must be published or at least accepted for publication in at least 1 affair quality international journal, as announced by the Higher Education Standards Committee. It is an innovative work or creative work that can be used commercially, socially, and economically in at least 1 affair or receive at least 1 patent according to the university announcement.

In the case of innovative work or creative thesis work must be evaluated by a committee of at least 3 external experts in the same or related department who have recognized expertise and experience, with approval from the University Council.

For doctoral students in the humanities and social science department group, it may be published in a quality journal as specified by the Higher Education Standards Committee.

In addition, if accepted for publication, the year of publication must be specified.

Applying for Graduation Via the Internet of Naresuan University

1. The deadline for applying for graduation for all degrees starts on the opening day of every semester for a period of 30 days (according to the university's academic calendar). If the deadline for applying for graduation has passed, students have to submit a request for late graduation and pay a late graduation fee of 50 bath per day. The fine must be paid every day. In addition, this is from the date the request for graduation has expired to the date students submit the request for graduation later than the deadline.

In the event that students have applied for graduation in the semester in which expected to graduate but have not yet graduated because the last semester's academic performance received I, P, U, F, or the cumulative grade point average throughout the program does not comply with the regulations, students must request corrections and apply for graduation every semester in which expected to graduate (follow the same steps).

2. Students for all degrees should save graduate address information that can be contacted by post (NU25) for sending certificates of qualifications and sending letters informing information about receiving graduation ceremonies via the internet network at the website www.reg.nu.ac.th and print out the form with graduate address information that can be contacted by post (NU25) to accompany the documents requesting graduation in the semester in which expected to graduate according to item 3.

3. The documents that must be submitted upon graduation are as follows:

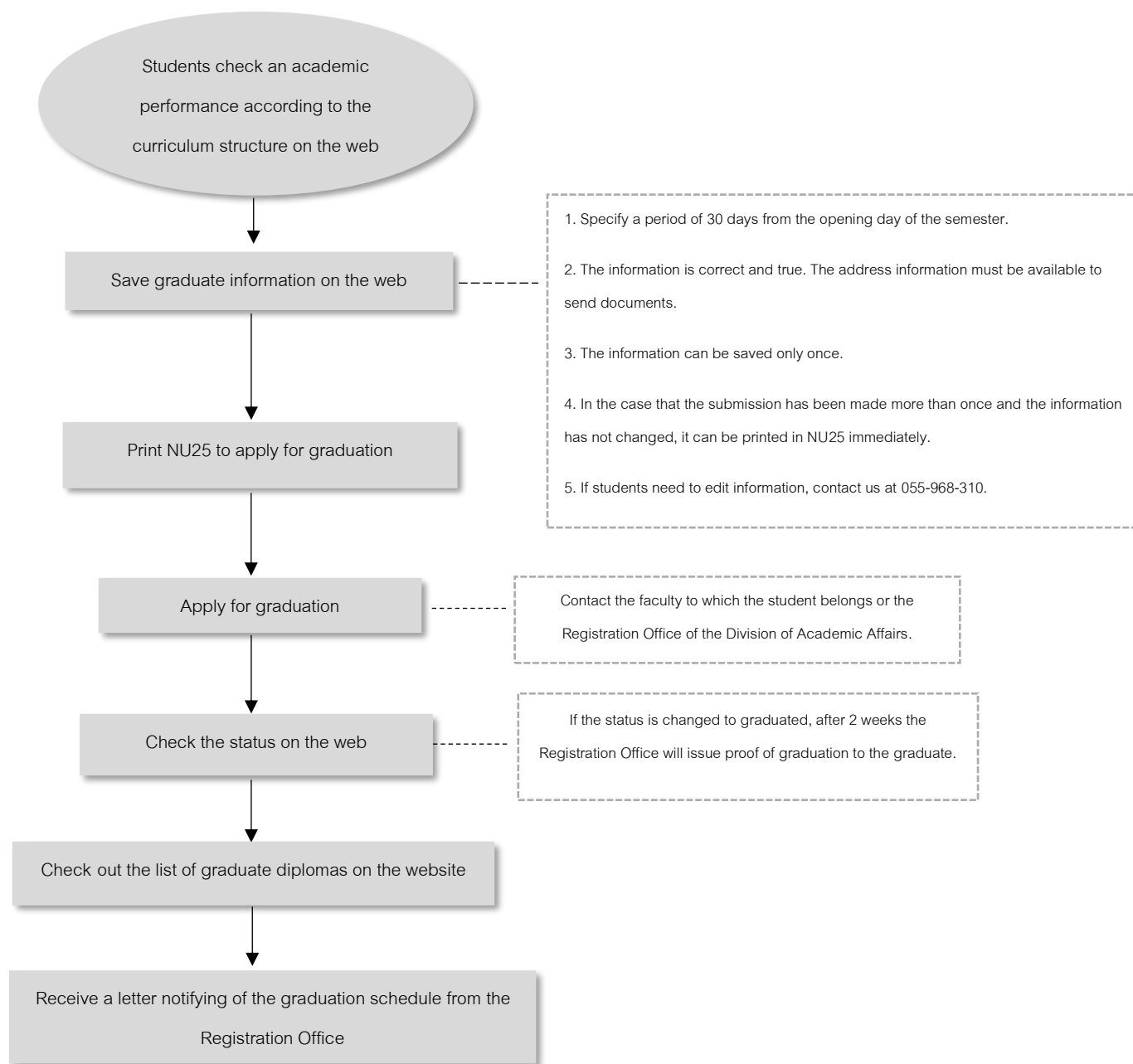
3.1. The graduate address form that can be contacted by post (NU25) that students save information via the internet network according to item 2 and print NU25 to accompany the graduation submission every time. If students do not take NU25 to submit as part of the graduation submission, the university not be allowed to sign the graduation submission book, and it shall be considered that students have not submitted for graduation in that semester.

3.2 The photo of wearing the academic gown according to the degree 2-inch color or black-and-white 2 photos (photos taken not more than 6 months). On the back of every photo, identify the name – surname, student ID, faculty, and major. For all students who have applied for graduation, submit the graduation NU25 according to item 3 with the student's signature in the graduation submission book every time to serve as evidence confirming the graduation submission.

Dressing for photography to applying for graduation

Dress according to the Naresuan University announcement regarding the dress for receiving the graduation ceremony royal degree, Naresuan University by searching for details on the website: www.reg.nu.ac.th.

Steps for applying for graduation via the internet of Naresuan University



Web refers to <http://www.reg.nu.ac.th>

Requesting Academic Transcript

Fill out the request for an academic transcript (NU15) completely and submit it at the Registration Office of the Division of Academic Affairs on the official days.

Case 1 Students who are studying	Case2 Students who have already graduated	Case 3 Students who have already graduated, the student ID begins with 42xxxxxx or less
1. Fill out the request NU15 (download at www.reg.nu.ac.th) completely. 2. Attach 1-inch 2 photos (dressed politely). 3. Pay a processing fee of 30 baht per copy. In urgent cases, 100 baht per copy.	1. Fill out the request NU15 (download at www.reg.nu.ac.th) completely. 2. Attach 1-inch 2 photos (wearing a student uniform). 3. Pay a processing fee of 30 baht per copy. In urgent cases, 100 baht per copy.	1. Fill out the request NU15 (download at www.reg.nu.ac.th) completely. 2. Attach 1-inch 2 photos (dressed politely). 3. Pay a processing fee of 30 baht per copy. * Unable to request urgently

*Apply for documents by post office

1. Fill out the request NU15 (download at www.reg.nu.ac.th) completely.
2. Please clearly inform us of the address for delivery of documents along with a contact phone number in the envelope.
3. Pay a processing fee of 30 baht per copy; return shipping costs 30 baht sent as a money order payable on behalf of the Director of the Division of Academic Affairs for collection at the post office "Naresuan University counter 00036" (the university will be returned via registered post office only).



Sent to

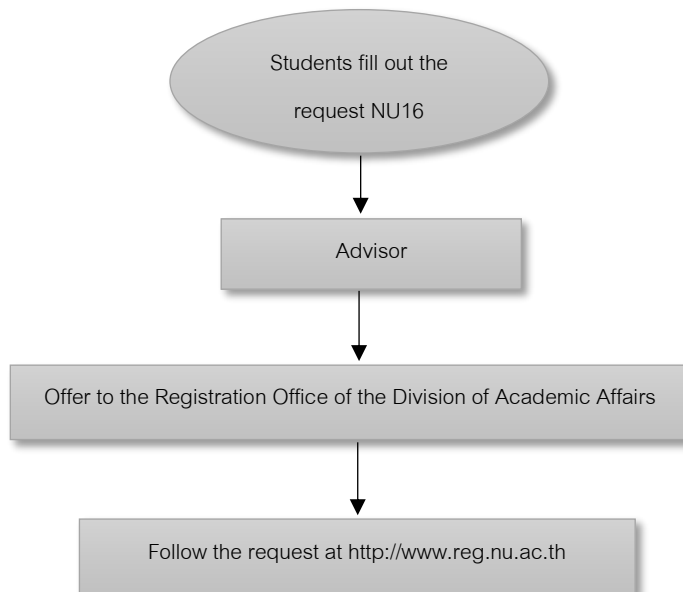
Student Registration and
Processing Office
Division of Academic
Affairs
Naresuan University
99 Moo 9, Tha Pho,
Mueang, Phitsanulok
65000
(Request academic
transcript)

Requesting to Change the Title Name – Surname

Requesting to change first name, last name, or rank, follow the steps as follows:

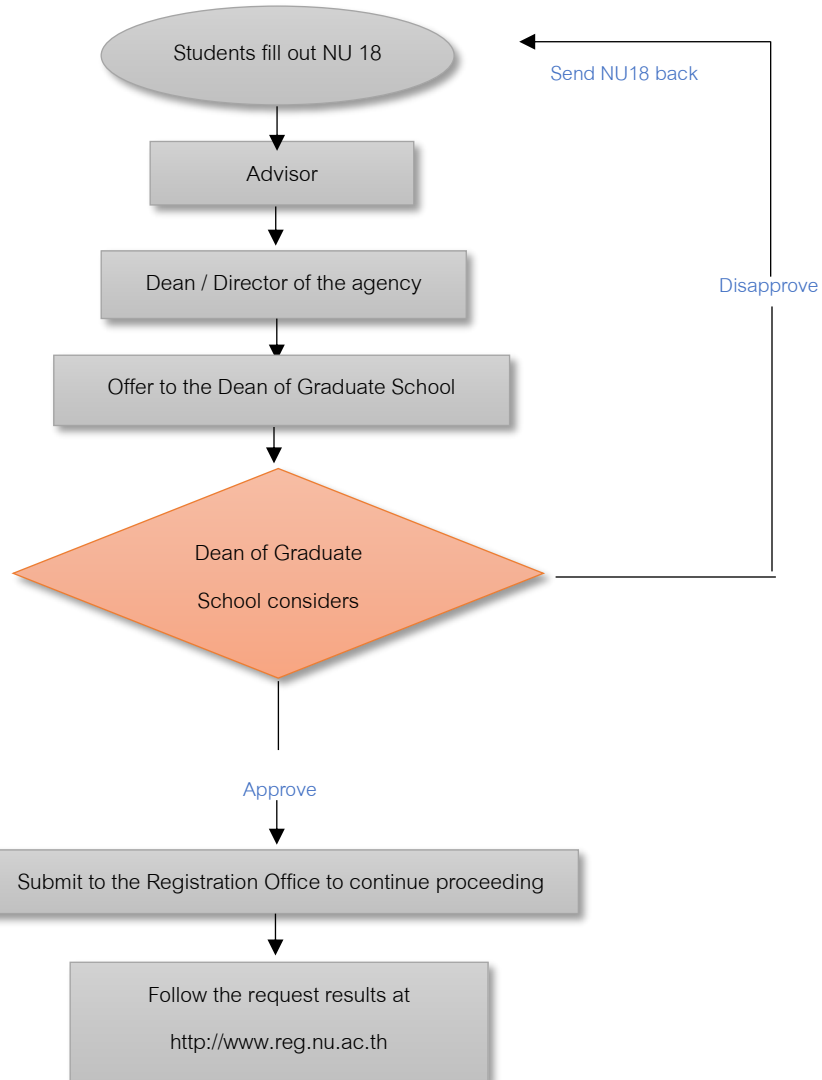
1. Fill out the request to change the name, surname, and rank (NU16) completely, and attach a copy of the official evidence issued to certify that the copy is correct.
2. Take the request through approval from the advisor.
3. Submit a request at the Registration Office of the Division of Academic Affairs to continue adjusting the database to be correct.

Steps for change the title name – surname



Requesting an Extension of Time to study at the Affiliation Agency

Steps for requesting extension of time to study at the affiliation agency



If students would like to request an extension of time to study at the affiliation agency, follow the steps as follows:

1. Fill out the general request (NU18) by filling in the details in the request form completely.

2. Take the request through approval from the advisor, and through the opinion of the Dean / Director of the agency.
3. Submit the request at the Graduate School to offer the Dean of Graduate School for consideration.
4. Submit to the Registration Office of the Division of Academic Affairs to continue proceeding.
5. Students can follow the results of request at <http://www.reg.nu.ac.th>.

Scholarships

Scholarship within Naresuan University

Scholarships to support the publication and presentation of research project at the international academic conferences for graduate students.

Scholarship details

1. Application period

Applications are accepted between October – June and presentations must no later than in the end of August only.

2. Qualifications of applicants for scholarships

1.) Being the status of the graduate student of Naresuan University master's degree and doctoral degree permanently throughout the program while applying for the scholarship.

2.) Applicants for scholarships must pass the English proficiency criteria set by the university, pass the thesis proposal, and pass the qualifying examination (in the case of doctoral students).

3.) The work of students applying for scholarships must be part of the thesis proposal has already been approved. For that work, students applying for scholarships must have the first name in that work and the name of the advisor as the co-owner of the work.

4.) Requesting a scholarship to present academic work in the category of **Oral Presentation**

(1) Students must be accepted to present academic work in the category of oral presentation from an organization that organizes academic conferences that is internationally recognized.

(2) In the case of students requesting scholarships, if the name is offered to request a scholarship from another source for the same work, students specify the name of the source of the scholarship, both requesting or receiving.

(3) Students applying for scholarships must receive approval from the consideration of the thesis advisor chair and faculty or major of study that students belong to.

(4) Students must have an abstract and a full report of the academic work to be presented.

Furthermore, the work that has been published in journals, if the number of works exceeds the criteria for graduation at both the master's degree and the doctoral degree, would be considered a work that can be applied for a scholarship as well.

5) If it is found out later that the applicant lacks the qualification, the Graduate School is eligible to reclaim the scholarship.

3. Evidence supporting the scholarship application

1) The acceptance letter for presenting academic work in the category of oral presentation at an international academic conference.

2) Abstracts of academic work to be presented (listed first name in the abstract) and documents to be presented (the work must have the emblem of Naresuan University displayed), 1 set.

3) Schedule / meeting details

4) The document summarizing details of expenses (airfare, please specify flight route and airline, registration fee, accommodation expenses, etc.).

5) The documents of receipt of scholarship from other sources (if any).

6) Registration documents (if any)

7) Other related documents (if any)

4. Steps for applying for scholarships

1) Students can request an application form at the Graduate School of Research and International Affairs or download it from <http://www.graduate.nu.ac.th>.

2) Students submit applications as determined by the Graduate School through the advisors and the faculty to which students belong on official days. The thesis advisor and the faculty to which students belong consider that students are qualified to apply for scholarships.

3) The faculty that students belong to collects students' affairs and submits them to the Graduate School to consider and offer to the subcommittee. Download the scholarship memorandum form at <http://www.graduate.nu.ac.th>.

4) The scholarship applicants must submit apply for the scholarship within the period specified by the Graduate School as announced by considering the registration stamp of the Graduate School's documents.

5. Consideration of scholarships

1) The Graduate School determines the consideration round and budget for consideration of scholarships.

2) The Graduate School collects scholarship application forms with evidence and prepares supporting documents for the meeting to consider and decide the granting results.

3) The Graduate School organizes a committee meeting to consider scholarships based on the criteria for granting scholarships approved by the university.

4) The Graduate School announces the names of scholarship recipients.

5) Consideration of the scholarship in the event that there are many applicants and the amount of grants is limited, the scholarship committee can consider granting scholarships to students to have the opportunity to present the academic work abroad, in some cases less than the specified financial amount limit.

6) In the event that there are a limited number of scholarships, the committee can allow applicants to attend an interview and present the work in English to the committee. The presentation takes 10-15 minutes for consideration.

7) The consideration and decision to select scholarship recipients according to the resolution of the scholarship committee are considered final.

6. Conditions for those who receive scholarship approval

1) The scholarships to support the publication and presentation of research projects at international academic conferences for graduate student according to the announcement, shall be disbursed as actual expenses are incurred. Disbursing expenses for presenting research projects at an international academic conference according to the first paragraph, shall be divided into 2 payments as follows:

(1) Before presenting the work, half of the support fee must be disbursed from the amount approved by the university. Students reserve pays all expenses and collect evidence of expenses to send to the Graduate school for disbursement of support funding. The evidence that can be reimbursed for expenses is as follows: receipts for airline tickets, receipts for the VISA preparation fee, receipts for the accommodation fee, and receipts for the registration fee to participate in the presentation of work.

(2) After going to present the work, when the recipient of the scholarship has been published in the journal according to the conditions specified, the recipient of the scholarship disburses the remaining support funding as actually paid, but not exceeding the amount approved by the university. Submitting evidence of the publication of research work according to the conditions in item 5.3 of this announcement along with a receipt for the publication fee.

(3) Presenting academic work, the name of the scholarship recipient as a Naresuan University student must also be specified in the presentation of academic work.

(4) Within 1 year after presenting academic work, that work must be published and distributed in international academic journals that the names appear in the TCI database, academic journals as announced by ONESQA, or journals whose names appear in the SJR, ISI, or Scopus databases. The scholarship applicant whose name is listed first in the abstract of the work received is specified in the work, "The applicant for scholarship is a graduate student at Naresuan University."

7. Evidence for those who have received scholarship approval

1) When students have completed presenting the work, collect evidence and receipts of expenses used in presenting the work to accompany the presentation report. The evidence and receipts must be collected for submission to the Graduate School are as follows:

(1) Receipt of course registration fee

(2) Receipt of the accommodation payment

(3) Receipts for airline tickets and airline tickets

(4) Other receipts that must be withdrawn from the graduate school, such as visa preparation fees

2) Documents in item 1) must be submitted by students along with the presentation report. Students fill out the documents completely, then the main advisor and the chair of the program administration committee sign and certify.

3) In the case that students receive only part of the scholarship, students are requested to submit a receipt according to item 1), with the total amount covering the amount of the scholarship received.

4) Report for presentation of work submitted to the Research and International Affairs Graduate School within 15 days after the presentation is completed.

Scholarships throughout the program for high-potential students in the graduate students, Naresuan University

Scholarship details

1. Qualifications of applicants for scholarships

1) Being a Thai or foreigner who meets the qualification criteria for Naresuan University's doctoral degree program and is able to study permanently.

2) Be a student who did not receive a scholarship that supports tuition fees meanwhile receiving the scholarship's educational support according to this announcement.

3) If there are English proficiency scores that meet the criteria for graduation in the doctoral degree program as announced by Naresuan University, this will be considered a special case.

4) There are other qualifications, as determined by the scholarship committee.

2. Educational qualifications

In the case that the scholarship applicants have a bachelor's degree, the average academic performance at the bachelor's degree must be not less than 3.25 or equivalent, and in the case that the applicants have a master's degree, the average academic performance at the master's degree must be not less than 3.50 or equivalent. There is research work published in national or international journals.

3. Conditions of receiving the scholarship

1) Scholarship recipients must behave in accordance with contracts, regulations, orders, and announcements related to faculties, colleges, institutes, and university. If the recipients fail to comply or take disciplinary action, the recipients may be considered for termination of the scholarship or suspended from some scholarships.

2) Scholarship recipients must study continuously and report the academic performance to the scholarship committee every semester.

3) Scholarship recipients must be able to participate in activities or provide assistance in academic activities, research, and the preservation of the arts and culture of the Graduate School on a regular basis, as determined by the Graduate School.

4) Scholarship recipients must publish or disseminate work that is part of the thesis as a condition of program graduation. The receipt of the scholarship educational support must be clearly stated in the published or disseminated work and the thesis that shows the work of the recipients and / or at the discretion of the scholarship committee.

5) Scholarship recipients must graduate in a period not exceedingly twice the duration of the study plan specified by the program and / or at the discretion of the scholarship committee.

6) The decision to select those deserving of the scholarship will be made in accordance with the resolution of the scholarship committee.

4. Evidence supporting the scholarship application

- 1) Scholarship application according to the form specified by the Graduate School.
- 2) One 1-inch photograph (attached to the scholarship application form)
- 3) Academic report (issued by the Registration Office of the Division of Academic Affairs).
- 4) English test scores as announced by Naresuan University regarding the English proficiency criteria for admission to the doctoral degree.
- 5) Other related documents (if any)

In the case of students who are currently studying for a doctoral degree in the program of Naresuan University, additional documents are as follows:

- 6) Summary of the thesis proposal according to the form specified by the Graduate School, length not exceeding 2 pages of A4 paper (if any).
- 7) Thesis work that has been publish / disseminated (if any).

5. Application process and scholarship consideration

1) The Graduate school, prepares an announcement to recruit applicants for the scholarship and provide educational support throughout the program. Applicants can submit the application form and relevant supporting evidence to the faculty / college of the program that applying for.

2) The faculty /college checks application forms, checks the qualifications of scholarship applicants, and submits a list of applicants for both forms of scholarship along with all application documents to the Graduate School. In addition, more names may be sent than the number allocated. The scholarships must be arranged in order according to the qualifications and potential of the scholarship recipients, including considering the abilities of the co-advisor.

3) The scholarship consideration committee considers selecting those deserving of scholarships by considering scholarships in the order the faculty / college arranges them, along with considering the academic work of the advisor in publishing academic work that is consistent with the field of science as announced by the Office of the Civil Service Commission regarding the criteria and methods for considering the appointment of persons to the positions of Assistant Professor, Associate Professor, and Professor 2021 (according to information in the Graduate School's academic work database). The Graduate School will give importance to supporting thesis advisors who are new researchers (according to the qualifications of scholarship recipients in the announcement by Naresuan University regarding research subsidies (No. 2) dated July 20, 2021) and are students who meet the standards for graduate students.

4) The Graduate School prepares an announcement of the names of scholarship recipients, notifying the duration and conditions for applying for scholarships.

Research support scholarship for the thesis of high-potential graduate students

Scholarship details

1. Application period

Applications are accepted between January-February and the schedule is according to the recruitment announcement.

2. Qualifications of applicants for scholarships

- 1) Must be a graduate student of Naresuan University.
- 2) Being a student who has registered for not less than 6 credits for master's degree students and not less than 18 credits for doctoral degree students.
- 3) The thesis must be approved to conduct the research by the Graduate School.

4) Master's degree students must pass the English proficiency requirement for graduation as determined by the university. Doctoral degree students must pass the English proficiency criteria for admission to the doctoral degree program as determined by the university.

5) The graduate students must not have been recipients of a scholarship supported in the form of a full scholarship before.

3. Evidence supporting the scholarship application

- 1) Scholarship application according to the form specified by the Graduate School.
- 2) One 1-inch photograph (attached to the scholarship application form)
- 3) Academic report (issued by the Registration Office of the Division of Academic Affairs).
- 4) Announcement of approval to conduct research (issued by the Graduate School).
- 5) Summary of the thesis proposal according to the form specified by the Graduate School, length not exceeding 2 pages of A4 paper (if any).
- 6) Thesis work that has been publish / disseminated (if any).
- 7) Research scholarships supported from other scholarship sources (if any).

4. Application process and scholarship consideration

- 1) The Graduate School announces applications for graduate research scholarships by submitting the application form and related details to the faculty / college to which students belong.
- 2) The faculty / college that students belong to submits a list of applicants for scholarships to the Graduate School.
- 3) The Graduate School announces the names of applicants for scholarships.
- 4) The faculty / college that students belong to collects applications and evidence to consider and select scholarship recipients

5) The faculty / college to which students belong selects those deserving of the scholarship and arranges them in order of those deserving of the scholarship. Taking into account the potential of students to publish theses and the opportunity to graduate according to the study plan.

6) The faculty / college to which students belong submits a list of scholarship applicants, which have been arranged in order, along with all scholarship application forms to the Graduate School.

7) The Graduate School organizes a meeting of the committee to consider and decide the scholarship recipients according to the qualifications and consideration criteria as announced by the Graduate School.

8) The Graduate school prepares an announcement of the names of scholarship recipients, notifying the duration and conditions for applying for scholarships.

5. Conditions of receiving the scholarship

1) The decision to select scholarship recipients according to the resolution of the scholarship committee is final.

2) Graduate students who receive this scholarship and whose work meets the competition criteria are required to participate in the innovation competition from theses and independent study organized by the Graduate School, Naresuan University.

External scholarships from Various Agencies

National Research Council of Thailand (NRCT)

- The National Research Council of Thailand (NRCT) allocates budgets to support research scholarships for graduate students of institutions of education as follows:

1. Budget

1.1 Master's degree research support scholarships not exceeding 150,000 baths each.

1.2 Doctoral degree research support scholarships not exceeding 300,000 baths each.

2. Conditions for applying for scholarships

2.1 Scholarship applicants must comply with the requirements of the NRCT related to research support scholarships. They must not have graduated before signing the contract and must graduate at least 3 months after signing the contract.

2.2 The thesis proposal offered for scholarship must be approved by the institutions of education that applicants are studying and have a professor as a supervisor or advisor in conducting the research. The content and topics are within the research framework as specified by the NRCT.

3. Qualifications of recipients for scholarships

3.1 Thai nationality

3.2 Being a graduate student in the institutions of education in Thailand.

3.3 Never being a recipient of a research support scholarship for the same research project from another scholarship source.

4. Research proposal writing

4.1 Download the announcement of research proposals and research framework at <http://www.nrct.go.th> or <http://www.nrms.go.th> to study the application conditions for research scholarships and details of the research framework.

4.2 Download the research proposal form and other related documents at <http://www.nrct.go.th> or <http://www.nrms.go.th>.

- The National Research Council of Thailand (NRCT) allocates budgets to support research scholarships for NRCT master degrees in the humanities and social sciences as follows:

1. Budget

Master's degree research support scholarships not exceeding 300,000 baths each.

1.1 Students' budget not exceeding 220,000 baths.

1.2 The advisor's budget not exceeding 80,000 baths.

2. Conditions for applying for scholarships

2.1 Research scholarship is allocated for a period of 12 months and the project must be closed within 18 months after the scholarship contract is signed.

2.2 Attend a seminar presenting progress reports of scholarship recipients twice (6 months and 10 months after signing the contract).

2.3 Submit the thesis and published articles to close the project.

3. Qualifications of recipients for scholarships

3.1 Thai nationality

3.2 Currently studying for the master's degree in a program that only does the thesis.

3.3 Applicants must have the thesis topic approve from the agency.

4. Steps for applying for a Master's Research Scholarship, NRCT

4.1 Advisors and students fill out scholarship application information and upload documents in the NRIIS system.

4.2 Submit 3 sets of approval letters for the thesis topic, thesis proposal, and synthesis guidelines to the Project Coordination Office by post office (in coordination with the Graduate School staff, Naresuan University).

Agricultural Research Development Agency (Public Organization) ARDA

The Agricultural Research Development Agency (Public Organization) or ARDA, provides support for graduate research scholarships for those who are studying for a master's or doctoral degree.

1. Budget

1.1 Master's degree research support scholarships not exceeding 150,000 baths each.

1.2 Doctoral degree research support scholarships not exceeding 300,000 baths each.

2. Conditions for applying for scholarships

2.1 Scholarship applicants must comply with the requirements of the ARDA related to research support scholarships. They must not have graduated before signing the contract and must graduate at least 3 months after signing the contract.

2.2 The thesis proposal offered for scholarship must be approved by the institutions of education that applicants are studying and have a professor as a supervisor or advisor in conducting the research. The content and topics are within the research framework as specified by the ARDA.

3. Qualifications of recipients for scholarships

3.1 Thai nationality

3.2 Currently studying for the master's degree in a program that only does the thesis.

3.3 Applicants must have the thesis topic approve from the agency.

4. Research proposal writing

4.1 Download the announcement of research proposals and research framework from the website ARDA.www.arda.or.th. Education and Training Scholarships >> Graduate Research Scholarships in Agriculture and Agro-Industry >> Apply for scholarships through the link <https://epms2020.arda.or.th/> to study the application conditions for research funding and details of the research framework.

4.2 Applicants must fill in complete information, attach supporting documents to the application in the system, and submit application forms (original versions) through the agency educational institution.

Scholarship of the Thailand Graduate Institute of Science and Technology (TGIST)

The Thailand Graduate Institute of Science and Technology project aims to support the production of high-quality graduate research through scholarships for master's and doctoral students who do theses under the mentorship of university professors with TGIST researchers. Scholarships are approved for a period of 2 years at the master's degree and 3 years at the doctoral degree in the tuition section, monthly personal expenses, and personal development fees for the thesis.

The Thailand Research Fund (TRF)

The Royal Golden Jubilee PhD Programme is a government project that provides doctoral research funds (Ph.D Research Fellowship) to produce high-quality research works and doctoral researchers in Thai universities to meet international standards.

Research and Researchers Funds for Industries (RRI)

For the RRI Ph.D. scholarship, the research that will be supported is scientific and technological research at the doctoral degree. The research problem must come from the industry or be solved problems from the industry. It provides research scholarships to support doctoral degree studies in regular courses (office hours). Those who receive support can study research permanently with joint funding from the NRCT and industry.

The scholarship budget is 1,898,000–2,078,000 baths for the 3-year doctoral program and 2,482,000–2,662,000 baths for the 5-year doctoral program to cover tuition, research fees, monthly student expenses, and remuneration for advisors, students, and foreign experts.

For the RRI Master's degree scholarship, the research that will be supported is scientific and technological research at the doctoral degree. The research problem must come from the industry or be solved problems from the industry. It provides research scholarships to support master's degree studies in regular courses (office hours). Those who receive support can study research permanently with joint funding from the NRCT and industry.

The scholarship budget is 502,000-600,000 baths for research studies not exceeding 2 years, covering tuition, research fees, monthly student expenses, and remuneration for advisors.

Project contact information

Research and Researchers Funds for Industries (RRI) Project

The Thailand Research Fund Office, 14th floor, SM Tower Building, 979/17-21 Phahonyothin Road, Samsen Nai, Phaya Thai, Bangkok 10400

E-mail: trfri@trf.or.th

Tel: 0-2278-8200 ext 8369, 8351- 8353 or 0-2278-8226

The Master's Research Scholarship TRF in the Humanities-Social Sciences Project

Types of funds supported

Group: Student researchers offer to apply for scholarships in groups of 2–3 students, with 1 advisor as the group supervisor.

Individual: The student researcher offers to apply for a scholarship individually with 1 advisor as the supervisor (the number of scholarships in this form is limited to no more than 10 scholarships per fiscal year).

Amount of number and funding

It is a joint research scholarship between the TRF and the university that students belong to, with the following conditions:

1. The TRF is responsible for the scholarship in the proportion of 22.6 in 23.6 parts, or approximately 226,000 baths.
2. The university that students belong to is responsible for the scholarship in the proportion of 1 in 23.6, or approximately 10,000 baths.

Providing Services for the Graduate School

The Graduate School is located in the Maha Thammaracha Building, 1st floor, Zone A. Open every weekday (except public holidays) and open every Saturday-Sunday between 8:30 a.m. - 4:30 p.m. There are 5 departments that provide services: Administration Affairs, Academic Affairs, Planning and Information Affairs, Research and International Affairs, and Naresuan University Publishing House. You can search for news information and various services, including applying to participate in various projects / activities from the Graduate School at www.graduate.nu.ac.th.

Administration Affairs



อนงค์ มีอาชา

Responsible for the financial affairs of the Graduate School.

Tel: 0-5596-8824



จิตติมา สุบิน

Responsible for the personnel management of the Graduate School. Organizing a meeting of the executive committee of the Graduate School and organizing a meeting of administrators and personnel of the Graduate School.

Tel: 0-5596-8820



อัจฉรา อ่อนเริง

Responsible for archival work and organizing a meeting of the Graduate School committee.

Tel: 0-5596-8822



วาสนา วีระมาชา

Responsible for parcel work.

Tel: 0-5596-8825



รณกฤษฎณ์ ตาลช่วย

Responsible for vehicle work, building and accommodation, and documentation delivery work.

Tel: 0-5596-8820



สาคร บุญสืบ

Responsible for vehicle work, building and accommodation, and documentation delivery work.

Tel: 0-5596-8820

Academic Affairs



ปุ่นยพช ภัทรมล

Responsible for providing services regarding qualification examinations.
Comprehensive examination English language reporting and credit transfer.
Requesting readmission to study in special cases admission management.
Teaching English courses to enhance knowledge for graduate students (English Proficiency Enhancement for Graduate: EPE), and applying for new studies in special cases.

Tel: 0-5596-8829



กนกกานต์ ยาห้องกาศ

Responsible for providing services regarding theses and independent study (Faculty of Education, Faculty of Business, Economics, and Communications), publishing the research work of students, research ethics training projects, etc.

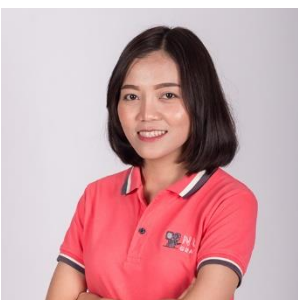
Tel: 0-5596-8828



ธราพร ธีรภาพิเศษพงษ์

Responsible for providing services regarding the appointment of graduate faculty. Providing advice on the use of the iThesis, providing academic plagiarism checking services, and maintaining and improving the system.

Tel: 0-5596-8839



ลัดดาวรรณ พุ่มแดง

Responsible for providing services regarding theses and independent study (Faculty of Social Science, Faculty of Agriculture, Natural Resources and Environment, Faculty of Nursing, and The Institute for Fundamental Study), and publishing the research work of students.



ศุภวัฒน์ ยศนรินทร์

Responsible for providing services related to the thesis (Faculty of Science, Faculty of Engineering, Faculty of Logistics and Digital Supply Chain, and The Institute for Fundamental Study), publishing the research work of students, and graduate admissions work (foreign students).

Tel: 0-5596-8703



กัญฐิกา พินแก้ว

Responsible for providing services related to the thesis (Faculty of Humanities, Faculty of Architecture, Art, and Design, and Faculty of Public Health), publishing the research work of students, general requests, short course training, and innovation competition projects based on theses and independent study.

Tel: 0-5596-8827



เกียรติธำรง ตระกูลจันทร์

Responsible for providing services related to graduate student admissions (Thai students).

Tel: 0-5596-8835

Planning and Information Affairs



สายพิณ เม่นเกิด

Responsible for budget work and annual action plan and academic plagiarism checking services.

Tel: 0-5596-8838



มณฑา โพธิ์เงิน

Responsible for coordinating educational quality, assurance knowledge management activities, monitoring the quality of graduate students, organizing educational quality assurance projects, and administrative work of planning and information.

Tel: 0-5596-8847



คมกฤช ยาสมูท

Responsible for providing information on the Graduate School website in Thai and English, providing advice on installing and troubleshooting the iThesis, creating media to publicize news information about the Graduate School, and live broadcasting events via an online.

Tel: 0-5596-8842



พัฒนพันธ์ กลิ่นหอม

Responsible for providing services in preparing and developing the Graduate School's information database system, creating a data platform, maintaining the iThesis, organizing training in the use of the Graduate School's information system and plagiarism checking program, and creating an online form.

Research and International Affairs



ศิริรัตน์ ดิเรกพิทักษ์

Responsible for international relations missions, providing services related to consulting services of foreign experts, coordinating the preparation of the Double Degree / Dual Degree Program, preparing MOU/MOA with internal/external agencies both inside/abroad, and coordinating training schedules and reservation systems in promotion and support activities for skill development for graduate students and alumni.

Tel: 0-5596-8821



ปาริชาติ พุ่มชม

Responsible for missions in funding the dissemination and presentation of research results at conferences international academics for graduate students, thesis scholarships within the university, scholarships from the Prof. Dr. Suchin Jinai Foundation, and scholarships from outside agencies. Coordinating training schedules and reservation systems in promotion and support activities for skill development for graduate students and alumni.

Tel: 0-5596-8846



กัลยกร เทียมแก้ว

Responsible for overseeing the preparation of the community development research journal (Humanities and Social Science) and performing the duties of assistant editor, prepare journal publicity books, and collect data in the online journal management system.

Tel: 0-5596-8844



ณวรัชณี หม่องนันท

Responsible for overseeing the preparation of the Naresuan University journal: Science and Technology. Performing the duties as assistant editor, prepare journal publicity books, and collect data in the online journal management system.

Tel: 0-5596-8835



สุทธิพจน์ ดวงสาโรจน์

Responsible for disseminating information via Facebook, Twitter, and the IG of the Graduate School, designing PR media, and producing video media. Disseminating various online communication channels and providing audiovisual equipment and telephones within the organization. Coordinating and co-producing Graduate School Monitor programs and organizing exhibitions and public relations.

Tel: 0-5596-8843



พัฒนศักดิ์ กระต่ายน้อย

Responsible for organizing activities to promote the development of soft skills and hard skills for the graduate student, Naresuan University according to the annual action plan. Designing single page media and VDO clips to disseminate via online media, both internal / external to the university. Coordinating and co-producing Graduate School Monitor programs and organizing exhibitions and public relations.

Tel: 0-5596-8832

Naresuan University Publishing House



รัศมิณี เทตสิทธิกุล

Responsible for the editorial work of academic publications, books, textbooks, and administrative work of the Naresuan University Publishing House.

Tel: 0-5596-8833



สรญา แสงเย็นพันธ์

Responsible for public relations work via the Naresuan University Publishing House's website, database / information system development, art design, and customer service work.

Tel: 0-5596-8833



สัญญา จันทา

Responsible for public relations work via the social media of the Naresuan University Publishing House, art design, and customer service work.

Tel: 0-5596-8833



วรรณบุญ กองกุล

Responsible for public relations work through the publishing house's general print media, system administration work, electronic book distribution (e-book), art design, and customer service work.

Tel: 0-5596-8833



พิมพ์ภรณ์ ดวงสาโรจน์

Responsible for distribution work, disbursement of copyright fees, inventory control, and purchasing / hiring of the publishing house.

Tel: 0-5596-8836



วสันต์ มาสวัสดี

Responsible for the financial and accounting of the publishing house.

Tel: 0-5596-8646

Providing Information Service on the website of the Graduate School

Search for information at <https://www.graduate.nu.ac.th/online-service/>



NU iThesis Support



Apply to participate in the project



Publication information



Endnote



Urkund



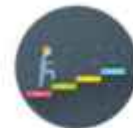
Research guides



Plagiarism



Appointment of faculty members
for graduate students



Follow the thesis progress

Qualifying Examination / Comprehensive Examination

Students can follow details at <https://www.gradute.nu.ac.th/#> --> graduate students --> qualifying examination / comprehensive examination

Regulations / rules/ announcements / relate guidelines

Students can follow details at <https://www.gradute.nu.ac.th/#> --> graduate students --> Regulations / rules / announcements

Graduate Admissions

Students can follow details at <https://www.gradute.nu.ac.th/#> --> apply for admission

Graduate Achievement Project

Students can follow details at <http://www.gradute.nu.ac.th/#> --> apply for admission --> graduate achievement project

Naresuan University Publishing House

Students can follow details at <https://www.nupress.grad.nu.ac.th/>

Naresuan University Journal

Naresuan University journal: Science and Technology



It aims to be an intermediary for disseminating research articles and academic works in the fields of Agriculture, Engineering, Science and Information Technology, Logistics and Supply Chain, Energy, Environment, Architecture, Art, and Design, Medicine, Pharmaceuticals, Cosmetics, and Natural Products, Nursing, Public Health, Applied Thai Traditional Medical, Allied Health Sciences, Dentistry, Medical Science, or others related. Those interested can follow the details at www.journal.nu.ac.th/NUJST.



Journal of Community Development Research (Humanities and Social Sciences)

It aims to be an intermediary for disseminating research articles and academic works in the fields of Linguistics, Humanities, Dancing Art, Music, Social Sciences, Education, Law, Business, Economics, and Communications, or others related. Those interested can follow the details at www.journal.nu.ac.th/JCDR.

Appendix

Request Form

The general request

Students can download at <http://reg3.nu.ac.th/registrar/e-orm2.asp?avs27750780=2>

NU4 Request Form to Open a Course (add a Section)	NU5 Close / Section Request Form
NU6 Request Form to Change the Teaching of a Course	NU7 Request Form for Readmission
NU8 Adding Course after the Deadline	NU9 Request Form for Late Application for Graduation
NU11 Request Form for Withdrawal	NU13 Request Form for Faculty / Major Transfer
NU14 Request Form to Consider Course Equivalency for Credit Transfer	NU15 Application for Academic Transcript
NU16 Name Change / First Name / Last Name / Position Request	NU17 Request Form for Academic Leave of Absence
NU18 General Request Form	NU19 Resignation Request Form
NU24 Authorization Request Form	

Graduate School Form

Students can download at <http://www.graduate.nu.ac.th/for-student/download-from/>

Thesis Forms

- Gs.11 Appointment of Advisory Committee
- Gs.11(1) Change Appointment of Advisory Committee
- Gs.11(1-1) Request for Approval of Master's Thesis Proposal
- Gs.11(1-2) Appointment of doctoral degree thesis proposal committee
- Gs.11(4) Request form for changing thesis title

Gs.12 Request the letter for expert to review research instruments

Gs.13 Request the letter for collecting data

Gs.14 Confirmation form of thesis involving/not involving with research ethical issue

Gs.20 Request for certified publication of the Graduate thesis

Gs.20(1) Form for certified publication of the Graduate thesis

Gs.21 Approval of Thesis / Dissertation Committee

Gs.21(1) Request for changing thesis examination date/committee

Gs.24 Report of the Thesis / Dissertation Examination

Gs.26 Submission and approval of the completed Thesis

Gs.27 Approval of program completion for graduation of master degree

Gs.28 Approval of Program Completion and Convocation of the Doctoral Student

Gs.29 Thesis Publication Suspension Request Form

Independent study Forms

Gs.15 Request form to issue a letter to an expert to self-correct the tools used in the study

Gs.16 Request form for the issuance of a letter requesting cooperation in collecting data for self-study

Gs.17 Requesting form for approval to change the advisor for self-study

Gs.18 Requesting form permission to change the title of self-study

Gs.27 (Plan B) Graduation approval request form for master's degree, Plan B

Gs.20 Requesting form for approval of the publication of the thesis work

Gs.20(1) Form for certified publication of the Graduate thesis

Contact Information

Faculties	Tel	Website
Graduate School	0-5596-8820	http://www.graduate.nu.ac.th
Faculty of Medicine	0-5596-5666	https://www.med.nu.ac.th
Faculty of Pharmaceutical Sciences	0-5596-3600	https://www.pha.nu.ac.th
Faculty of Nursing	0-5596-6710	http://www.nurse.nu.ac.th
Faculty of Dentistry	0-5596-6062	http://www.dent.nu.ac.th
Faculty of Medical Science	0-5596-4705	https://www.medsci.nu.ac.th
Faculty of Allied Health Sciences	0-5596-6226	http://www.ahs.nu.ac.th
Faculty of Public Health	0-5596-7444	https://www.nuph.health.nu.ac.th
Faculty of Agriculture, Natural Resources & Environment	0-5596-2710	https://ww2.agi.nu.ac.th
Faculty of Science	0-5596-3112	https://www.sci.nu.ac.th
Faculty of Engineering	0-5596-4009	http://ww2.eng.nu.ac.th
Faculty of Architecture, Art and Design	0-5596-2494	https://www.arch.nu.ac.th
Faculty of Logistics and Digital Supply Chain	0-5596-8747	https://www.ldsc.nu.ac.th
School of Renewable Energy and Smart Grid Technology	0-5596-3180	http://www.sgtech.nu.ac.th
Faculty of Humanities	0-5596-2009	http://www.human.nu.ac.th
Faculty of Business Economics and Communications	0-5596-4828	http://www.bec.nu.ac.th
Faculty of Education	0-5596-2411	http://www.edu.nu.ac.th
Faculty of Social Sciences	0-5596-1999	http://www.socsci.nu.ac.th
Naresuan University Library	0-5596-2555	http://www.lib.nu.ac.th
Division of Academic Affairs	0-5596-8830	https://www.acad.nu.ac.th
Naresuan University Publishing House	0-5596-8833	https://www.nupress.grad.nu.ac.th

Provided by

Advisor

Assoc. Prof. Dr. Krongkarn Chootip	Dean of Graduate School
Assoc. Prof. Dr. Phongphan Kijsanayothin	Deputy Dean for Administration
Assoc. Prof. Dr. Anamai Na-udom	Deputy Dean for Academic Affairs
Assist. Prof. Dr. Supaporn Lamlerththon	Deputy Dean for Research
Assoc. Prof. Dr. Usa Padgate	Deputy Dean for Student Development
Miss Patchree Toumjaidee	Head of Secretariat Office of Graduate School

Information Department

Administration Affairs Graduate School Naresuan University

Academic Affairs Graduate School Naresuan University

Research and International Affairs Graduate School Naresuan University

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